



ALSAGER TOWN COUNCIL

DATE AGENDA POSTED: TUESDAY, 21 JULY 2026

NAME OF MEETING: FINANCE AND GOVERNANCE COMMITTEE

VENUE: ALSAGER CIVIC

DATE OF MEETING: WEDNESDAY, 29 JULY 2026

TIME OF THE MEETING: 3:15 P.M

MEMBERS: R Fletcher; J Hearne; P Hubbard, R McCarthy; S Ovenden; M Unett; C Venables;
W Whittaker-Large, P Williams.

You are hereby summoned to attend a meeting of the Finance and Governance Committee
for the purpose of transacting the following business.

A handwritten signature in black ink, appearing to read 'J. Mason', is written over a light blue rectangular background.

AGENDA APPROVED BY J MASON
TOWN CLERK AND RFO

AGENDA – PART 1 OPEN AGENDA

1. Apologies

To receive apologies for absence.

2. Declaration of Interest

Members are requested to declare both personal and prejudicial interests as early as possible in the meeting.

3. Minutes of Previous Meeting

To confirm the Minutes of the Meeting of the Finance and Governance Committee held on 6 May 2026 as a correct record. See attached.

4. Matters Arising

To consider any matters arising from the confirmed Finance and Governance Committee meeting Minutes dated Wednesday, 6 May 2026.

5. Public Participation Period

An opportunity for residents of Alsager to ask questions about issues in accordance with Standing Order 2 of the Town Council's Standing Orders, this period is limited to 20 minutes.

6. Payments for Authorisation

- a) To note the approved payments to the value of £256,851.44 for April to June 2026. See attached.
- b) To note the receipts totalling value of £423,787.48 for April to June 2026. See attached.

7. Bank Reconciliations

To receive the bank reconciliations for the end of Quarter 1 2026, for the following:-

Cashbook 1	£55,564.99
Cashbook 5	£200.00
Cashbook 7	£1500.00
Cashbook 8	£709,348.60
Total:	£766,613.59

8. Budget Monitoring Statement

- a) To receive the Budget Monitoring Statement for Quarter 1 2026. (Copy to follow)
- b) To recommend to Council the recommendations contained with the Budget Monitoring Statement.

9. Finance Member Internal Audit Checks

To receive a report on Finance Member and Councillor Internal Audit checks for Quarter 1 2026. See attached.

10. Risk Assessment

To recommend to Full Council the Draft Risk Assessment. See attached.

11. Petty Cash Discrepancy

To consider a report from the Town Clerk regarding a discrepancy in Alsager Civic's Petty Cash. See attached.

AGENDA – PART 2 EXEMPT AGENDA

MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC EXCLUDED

12. Exclusion of the press and public

To resolve under the 1960 Public Bodies (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

13. Aged Debtor report

To receive the Aged Debtor report as at 30 June 2026. See attached.

ALSAGER TOWN COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
MINUTES OF MEETING HELD IN ALSAGER CIVIC
ON WEDNESDAY, 06 MAY 2026

Present:

Councillor C Venables (Chair)
Councillor M Unett (Vice Chair)
Councillor R Fletcher
Councillor J Hearne
Councillor D Longhurst
Councillor W Whittaker-Large

Councillor S Helliwell (non-committee member)

J Mason (Town Clerk)

0 Members of the Press
1 Member of the Public

FG25/86 Apologies for Absence

Apologies for absence were received from Councillors P Hubbard and S Ovenden.

FG25/87 Non Attendance

The following Members did not attend and did not give their apologies; Councillor R McCarthy.

FG25/88 Declarations of Interest

Councillor R Fletcher declared his interest as a member of Cheshire East Council and the Southern Planning Committee.

Councillor D Longhurst declared his interest as the Chair of the Cedars Patient Participation Group.

Councillor M Unett declared his interest as a Trustee of Alsager Social Club.

FG25/89 Minutes of the Previous Meeting

The Minutes of the Meeting dated Wednesday, 4 February 2026 were referred to and it was: -

Resolved: That, the Minutes of the Meeting of the Finance and Governance Committee dated Wednesday, 4 February 2026 were confirmed as a correct record and signed by the Chair.

FG25/90 Matters Arising

There were no matters arising.

FG25/91 Public Participation

No issues were raised.

FG25/92 Payments and Receipts for Authorisation

The Chair introduced the item and referred to payments as scheduled on the agenda and the extra paper which had been omitted from the enclosure pack which had been sent out that day, together with cashbook accounts and the receipts where it was: -

Resolved:

- a) To note the approved payments to the value of £223,530.15 from January to March 2026.
- b) To note the receipts totalling £72,913.93 from January to March 2026.

FG25/93 Bank Reconciliations

The bank reconciliations were reported for Quarter 4.

Resolved:

- a) That, Cashbook 1 was reconciled at £70,629.06.
- b) That, Cashbook 5 was reconciled at £200.00.
- c) That, Cashbook 7 was reconciled at £1,500.00.
- d) That, Cashbook 8 was reconciled at £527,989.96.

FG25/94 Budget Monitoring

The Chair made reference to the most recent Budget Monitoring Statement for Quarter 4 – FY 2025-26.

Financial performance is better than budget resulting in a surplus of £49,740 which is £43,738 favourable to the budgeted surplus.

Overall the Civic delivered a deficit of £106,415 which is £28,862 better than budgeted. This was largely due to:

- Unbudgeted income from the banking hub of £22,200
- Increased gross profit from events of £4,200
- Proactive action taken in management of staff costs and direct costs in relation to room hire & bar sales projections in comparison to budget.

The opening balance for capital reserves for FY2025/26 was £48,179.

Capital reserves have been used in the year to finance £5,000 of Civic developments, £3,150 for Allotments and £4,696 for replacement IT (TC24/160).

Investment income of £26,413 has transferred to this reserve at year end in line with policy. The year end closing balance for FY2025/26 is £61,746.

The opening balance for general reserves for FY2025/26 was £306,823 (budgeted to be £201,169) and the surplus generated in the year after use of appropriate reserves is £49,740. Following transfers to and from earmarked reserves, the year-end balance for FY2025/26 is £215,695 which represents 33% of net revenue expenditure.

Earmarked Reserves opening balance for FY2025/26 was £151,533 and a full review of earmarked reserves was undertaken by Council 17 March 2026 leaving the FY2025/26 closing balance at £311,901.

Resolved:

- a) That, the budget monitoring report for Q4 2025-26 (to March 2026) was approved.
- b) That, it was recommend to Full Council the approval of the new allocations to earmarked reserves:-

EMR	Use	Amount
352: Public Toilets	External legionella inspections and replacement TMVs	£1,000
358: Grants	Financing for Mayor's event delayed until 26-27	£305
328: IT Equipment	Replacement IT hardware pending completion at year end	£1,062
Total	N/A	£2,367

FG25/95 Finance Member Internal Audit Checks

The Chair noted he had attended the offices and carried out quarter 4 members checks and a new process to improve payroll checks had been implemented to ensure staff had letters every time a pay increase was approved for each member of staff.

Resolved: That, the Chair had carried out audit checks on payments, receipts and payroll for quarter 4.

FG25/96 Non-Committee Member Participation

The Chair read out Standing Order 2 in respect of Public Participation.

Resolved: That, Councillor S Helliwell could take part in the debate on the items relating to the Customer Care and Complaints Policy and the Councillors Members Item.

FG25/97 Customer Care and Complaints Policy

The Committee debated the policy at length and it was thought that to have no form of recourse on community group complaints which were running either by grant funding or on our premises was not acceptable. There was also concern that this was only decided by the Finance and Governance Committee was not acceptable and it should be a Full Council decision. If the Mayor and the Clerk had referred a complaint into the Council it was serious and should be a Council recommendation. The policy had only been accepted by Full Council in January and there were questions the reasoning for a new change.

Resolved: That, the Clerk would compare both policies together and subject to the new information from the meeting the Customer Care and Complaints Policy would be recommended to Full Council.

FG25/98 Investments Report

Resolved: That, the Investments Report be received and noted.

FG25/99 Reserves Policy, Investment Policy and Investment Strategy

Resolved: That, the Reserves, Investment Policy and Investment Strategy be recommended to Full Council for approval.

FG25/100 Members Item – Councillor Helliwell

The Council currently operates a flag policy, however it does not include the St George's England Flag which is usually celebrated on 23 April. The St George's Day England flag is listed on the UK Government website as the day to raise the English Flag. Adding St George's Day, will align us with UK Government and CEC that also raises the English Flag on St George's Day.

Councillor M Unett would also like to include flying the St George's Day flag when an English sports club reaches a significant event.

Councillor S Helliwell also wish to add the Royal British Legion Remembrance flag between Remembrance Day and Remembrance Sunday.

Resolved:

- a) That, with these additions, the Flag Flying policy would be recommended to Full Council.

- b) That, it was recommended to Full Council that £200 was allocated from General Reserves to purchase the additional flags.

FG25/101 Exclusions of Public and Press

At the invitation of the Chair it was: -

Resolved:

- a) That, in accordance with the Public Bodies Admissions to Meetings Act 1960 as amended the public and press be excluded from the meeting for the following items of business on the grounds that they could involve the likely disclosure of private and confidential information, including staffing and salary issues.

FG25/102 Alsager Town Council Bad Debtor

Resolved: That, to recommend to Full Council to write off the debt of £62.00 as irrecoverable.

FG25/103 Aged Debtor Report

Resolved: That, the Aged Debt Report FY25/26 as at 31 March 2026 in the enclosure pack was noted.

The meeting commenced at 3:15 p.m. and concluded at 4:35 p.m.

Signed by Councillor Venables
Chair

Alsager Town Council
Current Bank A/c
List of Payments made between 01/04/2026 and 30/06/2026

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/04/2026	Starboard Systems Ltd	8KTHN84T6W	£34.80	L: Scribe Allot April
01/04/2026	Starboard Systems Ltd	EBETBFQ3P8	£64.80	L: Scribe Allot April
02/04/2026	The Beer Trading Co	C7MGR8B	£1,825.84	C bar supplies
07/04/2026	Alsager Roofing (Cheshire) Ltd	33274	£22,939.70	Alsager Institute flat roof repair
07/04/2026	The Leaflet Team	TKD01912	£665.00	March leaflet delivery
07/04/2026	Suez Recycling & Recovery UK Ltd	33929167	£350.62	February refuse collection
07/04/2026	Tribute Acts Management	16959A	£335.00	Rat Pack Deposit 20.11.2026
07/04/2026	Weaver Business Machines Ltd	430037	£76.17	Civic copier usage Feb26/March26 Lease
07/04/2026	Weaver Business Machines Ltd	430036	£205.33	Council copier usage Feb26/March26 Lease
10/04/2026	RENTOKIL INITIAL UK LTD	DD Rentoki	£53.53	C/W/A - Sanitary Disp Apr 26
15/04/2026	C PWLC Loan & interest payment	DD BACS	£7,259.41	C PWLC Loan & interest payment
15/04/2026	CF Corporate Finance LTD	DD CF Corp	£432.00	Photocopier Lease Apr26-Jun26
15/04/2026	Natwest Bank	DD N/west1	£48.80	A: Bankline chgs March26
16/04/2026	Clover	511306656	£93.81	C:Clover March Fees
16/04/2026	MarketPlace Merchant Solutions	MMSL144891	£17.99	C: Card machine hire fees Apr26
16/04/2026	MarketPlace Merchant Solutions	MMSL142795	£79.20	C: Card machine hire fees Apr26 x 3
16/04/2026	EDF Energy Customers Ltd	A-4D184418	£179.14	W: Elec 1-3S - 31-3S
17/04/2026	EDF Energy Customers Ltd	A-BF8D32CF	£1,518.92	C: Elec 3/3A-1/4A
20/04/2026	WATER PLUS - CIVIC	4191828594	£298.12	C wtr swl 27.2E-5.3C-26.3E
20/04/2026	P Monthly wages Mth 1 26/27	MONTHBACS1	£26,425.81	P Monthly wages Mth 1 26/27
22/04/2026	EDF Civic Gas	DD EDF	£968.74	C: Gas 5/3C-24/3C-1/4E
24/04/2026	Vodafone Ltd	339613M987	£61.58	Mobiles Apr26
27/04/2026	Civic Petty Cash	101201	£13.22	Civic Petty Cash Top Up
27/04/2026	WATER PLUS - TOILETS	4199373923	£62.46	W: Water 06/03-05/04/26
27/04/2026	C 1.4.26 Bingo free game prize	101201P	£5.00	C 1.4.26 Bingo free game prize
28/04/2026	Andy's Cellar Gas	INV23/35/15/11	£198.00	Civic bar CO2
28/04/2026	Active Guard Security Solutions Ltd	Inv12+13	£700.50	Door Security,events,alarms Mar & April
28/04/2026	Ale House Stock	1798	£130.00	Civic Stock Take 03/26
28/04/2026	Alsager Round Table	Carnival Grant	£2,400.00	Carnival Grant
28/04/2026	Alsager Institute Bowling Club	Grant	£500.00	Grant
28/04/2026	Alsager Civic Lunch Club	Grant	£3,000.00	Grant
28/04/2026	Amazon Payments UK Ltd	GB6RMBDABEY	£35.30	IT Equipment Keyboard/Ballot boxes ANP
28/04/2026	BGM Tree Care & Groundworks	22.0426	£380.00	C: Removal of trees at Civic
28/04/2026	Markus Birdman C/O Red Comedy	694	£200.00	Comedy opening act 13.03.26
28/04/2026	Bomford Office Products Ltd	105825	£69.20	Stationery order 31.03.26
28/04/2026	Brakes Food Service	9354354831	£444.48	Café Food
28/04/2026	Cheshire Association of Local Councils	AFF FEE 26-27	£1,631.80	Affiliation Fee FY26-27
28/04/2026	Chatsworth Print Services	12144	£72.00	N/hd Plan Map26 electronic version
28/04/2026	Chaffinch Green T/A Chaffinch Document	32913	£90.00	Secure shredding 09/04/2026
28/04/2026	Cheshire Pension Fund	2027-001CPF	£7,583.11	Pension Contributions April 2026
28/04/2026	Cheshire Elite Laundry	16375/16417	£215.58	Table cloth laundering
28/04/2026	DWP Debt Management	2027-001DWP	£18.90	DEA April 2026
28/04/2026	Everwell Occupational Health	87499	£462.00	OHP Tel Consult 25/02/2026
28/04/2026	Fifteen Group Ltd	39144	£108.67	Break Glass emergency repair
28/04/2026	Fledgling Education CIC	Grant	£1,000.00	Grant
28/04/2026	Arthur J Gallagher Insurance Brokers Lt	554223727	£5,761.57	Insurance 26-27
28/04/2026	Hill Dickenson LLP	10695172	£444.00	Legal Fees 3LR Lease
28/04/2026	Inland Revenue	Apr-26	£7,608.95	PAYE/NI Liability April 2026
28/04/2026	Legal & General	G74154FY2627	£4,096.73	IHLI Premium FY26-27
28/04/2026	Marshall Accountancy Ltd	3840	£573.60	Payroll processing Q4 FY2526

28/04/2026	Precious Little Princess Parties	636	£195.00	Disney Sing Along 19.04.26
28/04/2026	PRISM Solutions - Telephone	11048	£92.88	SoGEA Line April 2026
28/04/2026	PRISM Solutions - IT Support	237852	£8,480.76	Replacement IT hardware
28/04/2026	PRISM Solutions - IT Support	240026	£2,850.00	Cyber Security 26/27
28/04/2026	PRISM Solutions - IT Support	238755	£1,213.78	IT Software/Support May 2026
28/04/2026	Rialtas Business Solutions	SM33543	£5,347.20	Finance/Bookings System FY26-27
28/04/2026	Rob Riley	2659ACC	£100.00	Comedy Night Booking Fee 13.03.2026
28/04/2026	RSP Dispense Ltd	SI-279318	£157.03	Pepsi/Lemonade
28/04/2026	Screwfix Direct Ltd	2011325393	£20.98	Engine oil/gang blank
28/04/2026	Screwfix Direct Ltd	2011430669	£8.26	Clips
28/04/2026	Screwfix Direct Ltd	A25588901067	£27.95	Bosch Discs & hooks
28/04/2026	Suez Recycling & Recovery UK Ltd	34019455	£350.62	Waste/recycling March 2026
28/04/2026	Andrew Thomson	6/032/AT/025	£352.00	N/hd plan consultancy March 2026
28/04/2026	Water & Air Management Ltd	3652	£42.00	Public toilets water temp checks Mar26
28/04/2026	Water & Air Management Ltd	3652	£42.00	Civic water temp checks Mar26
28/04/2026	Weaver Business Machines Ltd	430604	£111.98	Copier usage 26.02-26.03.26
28/04/2026	Weaver Business Machines Ltd	430970	£168.00	Photocopier return fee
28/04/2026	Welsha Roofers Builders Ltd	SI-512	£888.00	Roof probe drain inspection 03.10.25
28/04/2026	Gov.UkPay	GPAY250-59	£7.37	C Govpay fees
29/04/2026	Nub News Ltd	INV-9286	£240.00	Apr/May Marketing Nub News
29/04/2026	PME Maintenance Ltd	10964	£360.00	Remove banners TC25/106
30/04/2026	The Beer Trading Co	C7MGR8B	£1,198.56	C: Bar Supplies
30/04/2026	Natwest Bank	1003550	£82.84	A/C: Mar 26 Branch Pro Fees
30/04/2026	Gov.UkPay	GPAY260/1	£2.21	C Govpay fees
01/05/2026	Prism	PN0036	£245.57	A/A/C: Prism Tel Sup Apr 26
01/05/2026	Starboard Systems Ltd	8KTHTN84T6	£34.80	L: Scribe Allot April
01/05/2026	Starboard Systems Ltd	EBETBFQ3P8	£64.80	L: Scribe May 26
01/05/2026	Prism	DD Prism	£245.57	Purchase Ledger DDR Payment
01/05/2026	Prism	Rev DD Pri	-£245.57	Purchase Ledger DDR Payment
05/05/2026	MEB Total Ltd	BACS P/L Pymnt Page 2289	£143.33	C: leak in kitchen
08/05/2026	The Beer Trading Co	C7MGR8B	£1,290.46	C: Bar Supplies
11/05/2026	RENTOKIL INITIAL UK LTD	K-07003274	£53.53	C/W/A: Sani Disp 01/05-01/06
12/05/2026	Chatsworth Print Services	BACS P/L Pymnt Page 2298	£266.40	C: Events posters & banners
12/05/2026	Cheshire Pension Fund	BACS P/L Pymnt Page 2298	£7,130.11	P: Pension contributions May 2026
12/05/2026	Corwood & Co Ltd	BACS P/L Pymnt Page 2298	£95.76	A&C: Window clesning 16.04.2026
12/05/2026	EPH Electrical Ltd	BACS P/L Pymnt Page 2298	£1,315.10	C: Lawton suite lighting installation
12/05/2026	Inland Revenue	BACS P/L Pymnt Page 2298	£7,095.25	P: PAYE/NI May2026
12/05/2026	JDH Business Services Ltd	BACS P/L Pymnt Page 2298	£588.00	A/C: Internal Audit YE FY2526
12/05/2026	NB Cleaning Services Ltd	BACS P/L Pymnt Page 2298	£2,411.14	A/C/W: Cleaning april 2026
12/05/2026	PRISM Solutions (IT Support)	BACS P/L Pymnt Page 2298	£638.95	A: Admin Laptop/Wireless Access Point
12/05/2026	Shred-IT Limited	BACS P/L Pymnt Page 2298	£36.00	A: Shredding 27.04.26
12/05/2026	Traffic Technology Ltd	BACS P/L Pymnt Page 2298	£2,967.60	A: Speed Indicator Device
12/05/2026	Weaver Business Machines Ltd	BACS P/L Pymnt Page 2298	£25.84	C: Photocopier March 2026
12/05/2026	West Mercia Energy	BACS P/L Pymnt Page 2298	£50.52	A: Electricity Cedar Avenue March 2026
12/05/2026	BACS P/L Pymnt Page 2324	BACS P/L Pymnt Page 2324	£2,784.00	A: Skatepark refurbishment
15/05/2026	Clover	511306656	£69.43	C: Clover Fees Apr 26
15/05/2026	Natwest Bank	MAY26	£32.60	A: Bankline Fees April 2026
18/05/2026	MarketPlace Merchant Solutions	MMSL142795	£79.20	C: 3 Devices Apr26
18/05/2026	MarketPlace Merchant Solutions	MMSL144891	£17.99	C: 1 Device Apr26
18/05/2026	WATER PLUS - CIVIC	4191828594	£400.88	C: Water Charges 27/3-26/4/26
19/05/2026	A: Asda Flowers 19.05.26 Decs	365206	£8.67	A: Asda Flowers 19.05.26 Decs
19/05/2026	A/C: Asda Refreshments	365207	£6.08	A/C: Asda Refreshments
19/05/2026	A:Asda Flowers 19.05.26	365206	-£8.67	A:Asda Flowers 19.05.26
19/05/2026	A/C: Asda Refreshments	365207	-£6.08	A/C: Asda Refreshments
20/05/2026	EDF Energy Customers Ltd	A-BF8D32CF	£1,392.04	C: Elec 1/4C-30/4C

20/05/2026	EDF Energy Customers Ltd	KI-4D18441	£145.22 W: Toilets Elect 1/4S-1/5S
20/05/2026	EDF Civic Gas	A-54B6AD5F	£755.33 C: Gas 5/3C-24/3C-01/4E
20/05/2026	P: Tax Mnth 2 Wages	BACS	£24,341.97 P: Tax Mnth 2 Wages
26/05/2026	Active Guard Security Solutions Ltd	BACS P/L Pymnt Page 2301	£385.50 C: May security & response
26/05/2026	Ale House Stock	BACS P/L Pymnt Page 2301	£130.00 C: Stock taker 20.04.26
26/05/2026	Amazon Payments UK Ltd	BACS P/L Pymnt Page 2301	£92.40 W: Toilet roll/wood preserver
26/05/2026	Amazon Payments UK Ltd	BACS P/L Pymnt Page 2301	£29.97 I: Replacement break glass tube
26/05/2026	Darren Antrobus	BACS P/L Pymnt Page 2301	£500.00 C: DJ Daytime disco 16.05.26
26/05/2026	Bomford Office Products Ltd	BACS P/L Pymnt Page 2301	£13.28 A: Stationery
26/05/2026	Cheshire Association of Local Councils	BACS P/L Pymnt Page 2301	£25.00 A: Training admin 23.04.26
26/05/2026	Chatsworth Print Services	BACS P/L Pymnt Page 2301	£248.40 C: marketing posters/brochures
26/05/2026	Chatsworth Print Services	BACS P/L Pymnt Page 2301	£88.08 T: cardigan logo/Fac Mgr
26/05/2026	Andrew Fiore	BACS P/L Pymnt Page 2301	£1,440.00 C: Decorating Lawton Suite
26/05/2026	Fifteen Group Ltd	BACS P/L Pymnt Page 2301	£996.00 C: MSA 26/27
26/05/2026	Fifteen Group Ltd	BACS P/L Pymnt Page 2301	£936.00 C: Alarm/h/desk MSA 26/27
26/05/2026	Fifteen Group Ltd	BACS P/L Pymnt Page 2301	£762.00 W: Access, CCTV/B/Band 26/27
26/05/2026	Arthur J Gallagher Insurance Brokers Lt	BACS P/L Pymnt Page 2301	£252.40 A: Add'l Insurance 26/27
26/05/2026	Hill Dickenson LLP	BACS P/L Pymnt Page 2301	£324.00 A: Legal fees 3LR lease
26/05/2026	Muriel Dale	BACS P/L Pymnt Page 2301	£35.00 A: Councillor photos AGM
26/05/2026	PRISM Solutions (IT Support)	BACS P/L Pymnt Page 2301	£35.99 C: Domain .org.uk 13.7.26-13.7.28
26/05/2026	PRISM Solutions (IT Support)	BACS P/L Pymnt Page 2301	£1,209.82 A/C: IT Software & Support Jun26
26/05/2026	RSD Dispense Ltd	BACS P/L Pymnt Page 2301	£87.00 C: Pepsi Max
26/05/2026	Suez Recycling & Recovery UK Ltd	BACS P/L Pymnt Page 2301	£360.52 C/A: Waste/recycle Apr26
26/05/2026	Tarpey Woodfine Architects Ltd	BACS P/L Pymnt Page 2301	£2,700.00 A: Architect fees: Als Civ/TC Staff
26/05/2026	Tribute Acts Management	BACS P/L Pymnt Page 2301	£160.00 C: Michael Jackson tribute deposit
26/05/2026	Mrs Pauline Hubbard	BACS P/L Pymnt Page 2304	£495.75 Mayor's allowance Q1 FY2627
26/05/2026	Zero Enterprises Ltd	ZERO-AT00	£885.55 A/C: Credit for admin fee
26/05/2026	Vodafone Ltd	33961313M0	£61.58 A/C/T: Mobiles May26
27/05/2026	WATER PLUS - TOILETS	4199373923	£56.69 W: Water Charges 6/4-5/5/26
27/05/2026	Gov.UkPay	GPAY262-76	£9.45 C Govpay fees
29/05/2026	Prism	PN0036	£348.01 Purchase Ledger DDR Payment
29/05/2026	Natwest Bank	DD Banklin	£52.39 A/C: Branch Fees 3/4-1/5/26
31/05/2026	Bingo Raffle Prize 06.05.26	101208	£5.00 Bingo Raffle Prize 06.05.26
31/05/2026	Gov.UkPay	GPAY277/78	£2.51 C Govpay fees
01/06/2026	Starboard Systems Ltd	EBEtBFQ3P8	£64.80 L: Scribe June
01/06/2026	Starboard Systems Ltd	8KTHTN84T6	£34.80 L: Scribe June
04/06/2026	Cheshire East Council- Rates	BACS RCT	-£4,397.10 P/Ledger Electronic Payment
08/06/2026	RENTOKIL INITIAL UK LTD	K-07003274	£53.53 CWA sanitary disp 2.6.26-1.7.2
09/06/2026	Ale House Stock	BACS P/L Pymnt Page 2315	£130.00 Stocktake 18.05.26
09/06/2026	Amazon Payments UK Ltd	BACS P/L Pymnt Page 2315	£11.72 C: Fire Signs Lawton Suite
09/06/2026	Darren Antrobus	BACS P/L Pymnt Page 2315	£350.00 C: DJ R&B 05.06.26
09/06/2026	Bomford Office Products Ltd	BACS P/L Pymnt Page 2315	£85.37 A: Lever arch files & dividers
09/06/2026	Brakes Food Service	BACS P/L Pymnt Page 2315	£0.90 C: Café & bar supplies
09/06/2026	Chatsworth Print Services	BACS P/L Pymnt Page 2315	£125.16 C: Posters Magic Show/Science
09/06/2026	Cheshire Community Action	BACS P/L Pymnt Page 2315	£110.00 A: Subscription 26/27
09/06/2026	Cheshire Pension Fund	BACS P/L Pymnt Page 2315	£6,965.22 Pensions June 2026
09/06/2026	Cheshire Elite Laundry	BACS P/L Pymnt Page 2315	£157.98 Table cloth laundering
09/06/2026	Cheshire East Council	BACS P/L Pymnt Page 2315	£4,889.59 Service Charges: 3LR 2526
09/06/2026	Dyno-Rod Mark Everill Ltd	BACS P/L Pymnt Page 2315	£216.00 C: Unblock drains May26
09/06/2026	Events & Productions UK	BACS P/L Pymnt Page 2315	£200.00 C: Coldplay / Abba deposit
09/06/2026	Hill Dickenson LLP	BACS P/L Pymnt Page 2315	£993.60 A: Legal services - Lawton Road lease
09/06/2026	IFA Tributes	BACS P/L Pymnt Page 2315	£450.00 C: 02.10.26 Oasis Tribute deposit
09/06/2026	Inland Revenue	BACS P/L Pymnt Page 2315	£7,235.72 PAYE/Ni Liability June 2026
09/06/2026	M2 Construction (Staffs) Ltd	BACS P/L Pymnt Page 2315	£2,582.90 C: Lawton Doors TC25/103
09/06/2026	RSD Dispense Ltd	BACS P/L Pymnt Page 2315	£174.00 C: Pepsi Max

09/06/2026	Andrew Thomson	BACS P/L Pymnt Page 2315	£192.00	E: Neighbourhood plan April, May consultancy
09/06/2026	West Mercia Energy	BACS P/L Pymnt Page 2315	£60.14	A: Electricity Cedar Avenue April 2026
09/06/2026	Worknest Limited	BACS P/L Pymnt Page 2315	£1,170.00	A: Employee Assistance Programme
09/06/2026	PPL PRS Ltd	BACS P/L Pymnt Page 2318	£2,957.47	C: PPL/PRS Licence 01/6-31/5/27
11/06/2026	NB Cleaning Services Ltd	BACS P/L Pymnt Page 2340	£2,115.94	C/A/W: Cleaning services May 2026
12/06/2026	Clover	511306656	£40.95	C: Clover May Fees
15/06/2026	WATER PLUS - CIVIC	4191828594	£378.66	C: Water 27/4-26/5/26
15/06/2026	Natwest Bank	DD15/6/26	£67.95	A: Bankline Charges May26
16/06/2026	EDF Energy Customers Ltd	A-4D184418	£102.28	W: Elec 1/5S-28/5C
16/06/2026	EDF Energy Customers Ltd	A-BF8D32CF	£1,307.96	C: Elect 30/4C-28/5C
16/06/2026	EDF Civic Gas	A-54B6AD5F	£316.49	C: Gas 30/4C-28/5C
16/06/2026	MarketPlace Merchant Solutions	MMSL142795	£79.20	C: 3 Devices
16/06/2026	MarketPlace Merchant Solutions	MMSL144891	£17.99	C: 1 Device
18/06/2026	The Beer Trading Co	C7MGR8B	£1,137.32	C: Bar Supplies
19/06/2026	P: Tax Mnth 3 Wages	BACS	£23,659.35	P: Tax Mnth 3 Wages
23/06/2026	Amazon Payments UK Ltd	BACS P/L Pymnt Page 2333	£46.69	W: Toilet Roll Dispenser
23/06/2026	Bomford Office Products Ltd	BACS P/L Pymnt Page 2333	£229.56	A: Stationery/Copier Paper
23/06/2026	Cheshire East Council - Rates	BACS P/L Pymnt Page 2333	£1,938.30	A: Rates 26/27 Ground Floor 3 Lawton Road
23/06/2026	Cloud Next Ltd	BACS P/L Pymnt Page 2333	£215.97	A: Hosting .gov.uk 1/7-30/06/28
23/06/2026	Green Contract Services Ltd	BACS P/L Pymnt Page 2333	£1,044.00	C/W: TMV & Legionnaire Monthly Servicing
23/06/2026	PJ Hellmers Ltd	BACS P/L Pymnt Page 2333	£1,200.00	T: Weed control May 2026
23/06/2026	PRISM Solutions (IT Support)	BACS P/L Pymnt Page 2333	£1,209.82	A/C: PRISM IT Software/Support Jul26
23/06/2026	Screwfix Direct Ltd	BACS P/L Pymnt Page 2333	£63.68	I/T: Fence paint & fuses
23/06/2026	Screwfix Direct Ltd	BACS P/L Pymnt Page 2333	£39.96	W: Anti vandal paint
23/06/2026	Screwfix Direct Ltd	BACS P/L Pymnt Page 2333	£29.99	T: Steel fork / spade
23/06/2026	Suez Recycling & Recovery UK Ltd	BACS P/L Pymnt Page 2333	£361.92	C/A/T: refuse collection May 2026
23/06/2026	SLCC	BACS P/L Pymnt Page 2333	£210.60	VAT Course 16+23/6/26
24/06/2026	Zero Enterprises Ltd	ZERO-AT00	£70.00	C: overage p/copier May26
25/06/2026	Vodafone Ltd	33961313M1	£61.58	A/C/T: Mobiles June 2025
25/06/2026	The Beer Trading Co	C7MGR8B	£1,142.77	C: Bar Supplies
26/06/2026	Gov.UkPay	GPAY279-93	£14.74	C Govpay fees
29/06/2026	C3.6.26 Bingoraffle game prize	101214P	£5.00	C3.6.26 Bingoraffle game prize
30/06/2026	Gov.UkPay	GPAY294-6	£1.87	C Govpay fees
30/06/2026	Natwest Bank	DD N/west	£45.13	Branch processing fees May 2026

Total Payments

£253,248.38

Alsager Town Council**Civic Petty Cash****List of Payments made between 01/04/2026 and 30/06/2026**

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/04/2026	T: Salt & Wash TR	31595	£2.11	T: Salt & Wash TR
07/04/2026	A:Postage Reg Debt Collection	31596	£9.95	A:Postage Reg Debt Collection
08/04/2026	C: Cafe food	31597	£3.65	C: Cafe food
15/04/2026	C Asda bread for cafe z rate	31598	£2.80	C Asda bread for cafe z rate
15/04/2026	C Asda Cafe eggs z rate	31599	£2.99	C Asda Cafe eggs z rate
16/04/2026	C Asda milk z rate	31600	£1.65	C Asda milk z rate
22/04/2026	C Asda cafe food z rate	365201	£4.45	C Asda cafe food z rate
25/04/2026	C Asda fruit bar z rate	365202	£1.33	C Asda fruit bar z rate
05/05/2026	C: Asda Cafe Food	365203	£5.20	C: Asda Cafe Food
06/05/2026	C Asda Bingoprizegiftcd flower	365204	£34.95	C Asda Bingoprizegiftcd flower
12/05/2026	C: Asda Cafe Food	365205	£7.89	C: Asda Cafe Food
19/05/2026	A: Asda Flowers 19.05.26	365206	£8.67	A: Asda Flowers 19.05.26
19/05/2026	A/C: Asda Refreshments	365207	£6.08	A/C: Asda Refreshments
27/05/2026	C:Asda Cafe Food	365208	£6.67	C:Asda Cafe Food
03/06/2026	C Cheshire Pie Bingo prize	365209	£10.00	C Cheshire Pie Bingo prize
03/06/2026	C Home Barg bingo prize candle	365210	£20.00	C Home Barg bingo prize candle
09/06/2026	C Asda cafe food z rate	365211	£9.44	C Asda cafe food z rate
16/06/2026	C: Asda Cafe Food	365212	£3.80	C: Asda Cafe Food
19/06/2026	C: Asda Drinks Pkg 21.6.26	365214	£14.00	C: Asda Drinks Pkg 21.6.26
20/06/2026	C: Asda Drinks Pkg 21.6.26	365215	£12.00	C: Asda Drinks Pkg 21.6.26
21/06/2026	C: Sainsburys Drinks 21.6.26	365216	£11.00	C: Sainsburys Drinks 21.6.26
24/06/2026	C: Asda Cafe Food + Bags	365218	£3.21	C: Asda Cafe Food + Bags
Total Payments			£181.84	

Alsager Town Council**Natwest Credit Card****List of Payments made between 01/04/2026 and 30/06/2026**

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/04/2026	SMART SURVEY	20100273	£84.00	A: Neighbourhood Plan Survey
01/04/2026	Stormflame Ltd	97588237	£145.83	Finger Guards Alsager Institute
01/04/2026	Milton Garden Products Ltd	10041236	£124.45	T/L: Bark & Gravel
01/04/2026	Google Play Apps	61511214	£8.49	C: Microsoft Excel Civic Bingo
01/04/2026	Amazon - Suppliers on creditca	42781566	£45.99	C: Screen Projector
01/04/2026	Morrisons	87399557	£176.20	A: Annual Parish Mtg Food
01/04/2026	Asda Stores Limited	73134002	£8.81	A: Ann Parish Mtg Food
01/04/2026	Asda Stores Limited	73162904	£56.18	C: Bingo Easter Prizes /Hamper
09/04/2026	Cheshire East Council - Licenc	10098918	£21.00	C: 27/6/26 JDL O/DR Licence
09/04/2026	Cheshire East Council - Licenc	10098926	£21.00	C: 29.11.26 Xmas L Sw On Licen
13/04/2026	Trophy Store	1533759	£57.24	A: Civic Awards Trophies
15/04/2026	HP Inc UK Limited	49303065	£13.49	A: Print Plan 11/3-10/04/25
20/04/2026	Amazon - Suppliers on creditca	20473049	£14.49	C: Till/Card Rolls
20/04/2026	Amazon	25663123	£19.49	C: Paper Printer
20/04/2026	Amazon	25453426	£19.49	C: Printer paper
20/04/2026	Amazon	42670580a	£10.91	C: Till/Card Paper Rolls
20/04/2026	Amazon - Suppliers on creditca	42670580b	£45.24	C: Post It Notes
20/04/2026	Amazon - Suppliers on creditca	42580219	£11.48	C: Replace Fire Alarm Test Key
21/04/2026	Adobe Systems Software Ireland	37195067	£24.97	A: Adobe 21/4-20/5/26
27/04/2026	Asda Stores Limited	67022071	£14.47	A: Office Refreshments
27/04/2026	Amazon - Suppliers on creditca	37784466	£23.99	C: Choc Bars
01/05/2026	Google Play Apps	32643226	£8.49	C: CC1 Google Play Excel
01/05/2026	Amazon - Suppliers on creditca	35331349	£33.35	C: CC2 Bar Chocolates
01/05/2026	Cartridge People	84870552	£44.90	A: Printer Ink
03/05/2026	Meta Platforms Ireland Limited	24421221	£31.00	C: 16.05.26 Daytime Disco CC-3
10/05/2026	Meta Platforms Ireland Limited	27661521	£23.56	C: 16/5 D/Disco / 5/6 R&B
12/05/2026	HP Inc UK Limited	92356299	£13.49	A: Print Plan 11/4-10/5/26
12/05/2026	Amazon - Suppliers on creditca	23185842	£14.54	C: L/Arch Files
12/05/2026	Amazon - Suppliers on creditca	23078518	£19.94	C: Large Bin Bags CC6
12/05/2026	Amazon - Suppliers on creditca	40006922	£31.35	C: Bingo Books CC7
13/05/2026	Asda Stores Limited	56504357	£1.68	A: Office Refreshments
14/05/2026	Boston Seeds	87474163	£178.99	T Plant seeds Wood Park
18/05/2026	Asda Stores Limited	58981561	£14.00	A: Office Refreshments
20/05/2026	Currys Group Ltd	51055591	£1,123.00	Institute 2 x Fridge Freezers
21/05/2026	Adobe Systems Software Ireland	24054089	£24.97	A: Adobe 21/5-20/6/26
01/06/2026	Google Play Apps	CC-1	£8.49	C: M/soft 365 June CC1
01/06/2026	Amazon	CC-2	£99.98	C: Fan for Office
01/06/2026	Sainsburys	CC-1C	£1.50	A: Newspaper 28.05.26
02/06/2026	TBE (Motor Services) Ltd	CC-2C	£50.00	T: Van MOT 02/06/26
03/06/2026	Meta Platforms Ireland Limited	CC-3	£31.00	C: Meta Advert May CC-3
10/06/2026	Meta Platforms Ireland Limited	CC-4	£1.26	C: 05.06.26 R&B Meta Ad CC-4

12/06/2026	Amazon - Suppliers on creditca	CC-5	£38.24 C: Pedal Bin
12/06/2026	Amazon - Suppliers on creditca	CC-6	£15.43 C: Butter x150 portions
12/06/2026	Amazon	CC-7	£15.06 C: Master Padlock
12/06/2026	HP Inc UK Limited	CC-3C	£13.49 A: Printer Plan 11/5-10/6/2026
13/06/2026	Amazon - Suppliers on creditca	CC-8	£19.94 C: Wall Clock
15/06/2026	Asda Stores Limited	CC-4C	£1.40 A: Office Supplies
17/06/2026	eBay - Various suppliers	CC-9	£126.00 C:Receipt Books
17/06/2026	MCS Service Company Limited	CC-5C	£36.00 A:MCS certificate amendment
18/06/2026	TBE (Motor Services) Ltd	CC-10	£117.60 T: Van Service 18/06/2026
21/06/2026	Amazon - Suppliers on creditca	CC-11	£13.98 C: Hanging Basket Brackets
21/06/2026	Adobe Systems Software Ireland	CC-6C	£24.97 A: Adobe 21/6-20/7/26
22/06/2026	Speak Carbon Collective	CC-7C	£228.00 A: Carbon literacy J.Buckley
24/06/2026	Amazon - Suppliers on creditca	CC-12	£54.41 Purchase Ledger DDR Payment
25/06/2026	Land Registry	CC-8C	£14.00 A: Land Registry Search Fee
Total Payments			£3,421.22

Alsager Town Council
Current Bank A/c
Cash Received between 01/04/2026 and 30/06/2026

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
01/04/2026	01.04.26 Bingo Bar		01.04.26 Bingo Bar	£146.50
01/04/2026	01.04.26 Mkt Cafe	204370	01.04.26 Mkt Cafe	£20.40
01/04/2026	01.05.26 Mkt Stall Ind	301059	01.05.26 Mkt Stall Ind	£28.00
20/04/2026	02.05.26 Bday Pty T Cloth Hire	301073	02.05.26 Bday Pty T Cloth Hire	£30.00
24/04/2026	02.5.26 RH & Bar	301081	02.5.26 RH & Bar	£81.25
23/04/2026	02.8.26 Ind Car Boot Stall	301079	02.8.26 Ind Car Boot Stall	£20.00
05/04/2026	05.04.26 Ind Car Boot Cafe	Z6	05.04.26 Ind Car Boot Cafe	£25.50
02/04/2026	05.04.26 Ind Car Boot Stall	301062	05.04.26 Ind Car Boot Stall	£10.00
07/04/2026	07.04.26 Ind Car Boot Stall	301064	07.04.26 Ind Car Boot Stall	£10.00
07/04/2026	07.06.26 Ind Car Boot Stall	301063	07.06.26 Ind Car Boot Stall	£10.00
08/04/2026	08.04.26 Mkt Cafe	Z7	08.04.26 Mkt Cafe	£4.00
08/04/2026	08.04.26 Mkt Stall Ind	301066	08.04.26 Mkt Stall Ind	£7.00
10/04/2026	10.04.26 Kids Pty Bar	Z675	10.04.26 Kids Pty Bar	£151.50
10/04/2026	11.07.26 Wed Rec Rh & Bar	301067	11.07.26 Wed Rec Rh & Bar	£150.00
12/04/2026	12.04.26 Kids Pty Bar	Z676	12.04.26 Kids Pty Bar	£321.40
29/04/2026	13.05.26 Mkt Ind Stall	301084	13.05.26 Mkt Ind Stall	£16.00
15/04/2026	15.04.26 Bday Party Dam Dep	301069	15.04.26 Bday Party Dam Dep	£50.00
15/04/2026	15.04.26 Mkt Cafe	Z8	15.04.26 Mkt Cafe	£12.00
08/04/2026	15.04.26 Mkt Stall Ind	301065	15.04.26 Mkt Stall Ind	£8.00
15/04/2026	15/22.04.26 Mkt Stall Ind	301071	15/22.04.26 Mkt Stall Ind	£16.00
01/04/2026	16.12.26 Xmas Mkt Ind Stall	301061	16.12.26 Xmas Mkt Ind Stall	£16.00
27/04/2026	16.5.26 Day Disco Tickets	301074	16.5.26 Day Disco Tickets	£10.00
17/04/2026	17.04.26 Jive Bar	Z209/Z677	17.04.26 Jive Bar	£340.90
12/04/2026	17.04.26 Jive Rh & Bar	301068	17.04.26 Jive Rh & Bar	£385.00
24/04/2026	17.5.26 RH & Bar Salsa	301080	17.5.26 RH & Bar Salsa	£85.00
18/04/2026	18.04.26 Mayor's Quiz Bar	Z678	18.04.26 Mayor's Quiz Bar	£343.00
19/04/2026	19.04.26 Sing-a-Long Bar	Z679	19.04.26 Sing-a-Long Bar	£79.80
29/04/2026	2.5.26 damage Deposit	301085	2.5.26 damage Deposit	£50.00
29/04/2026	20.11.26 Rat Pack tckts	301083	20.11.26 Rat Pack tckts	£30.00
17/04/2026	21.10.26 Medium Night RH & Bar	301072	21.10.26 Medium Night RH & Bar	£30.00
29/04/2026	21.6.26 Wed Party+Softdrinkpkg	301082	21.6.26 Wed Party+Softdrinkpkg	£145.00
22/04/2026	22-29/04/26 Mkt Stall Ind Gen	301077	22-29/04/26 Mkt Stall Ind Gen	£16.00
15/04/2026	22.04.26 Mkt Stall Ind	301070	22.04.26 Mkt Stall Ind	£16.00
22/04/2026	22.4.26 Mkt Cafe Z10	Z10	22.4.26 Mkt Cafe Z10	£10.95
22/04/2026	22.4.26 Mkt Stall Ind Tropic	301078	22.4.26 Mkt Stall Ind Tropic	£8.00
23/04/2026	23.4.26 Med Nt Bar	Z680/Z210	23.4.26 Med Nt Bar	£1,273.10
25/04/2026	25.4.26 40th Bday Party Bar	Z211/Z681	25.4.26 40th Bday Party Bar	£1,805.20
08/04/2026	26.04.25 Damage deposit refund	DamgRefund	26.04.25 Damage deposit refund	-£50.00
26/04/2026	26.4.26 Kids Pty Bar Z682	Z682	26.4.26 Kids Pty Bar Z682	£161.20
29/04/2026	29.04.26 Mkt cafe	z11	29.04.26 Mkt cafe	£11.00
01/04/2026	29.11.26 Xmas L Ind Stall	301060	29.11.26 Xmas L Ind Stall	£30.00
22/04/2026	29.11.26 Xmas Lgts stall -soap	BACS Rct	29.11.26 Xmas Lgts stall -soap	£60.00
22/04/2026	29.4.26 Mkt Stall Ind Flamingo	301076	29.4.26 Mkt Stall Ind Flamingo	£16.00
22/04/2026	6-20/5/26 Mkt Stall Ind	301075	6-20/5/26 Mkt Stall Ind	£16.00
29/04/2026	6/13/20/27 May Indr Stall	301086	6/13/20/27 May Indr Stall	£32.00
30/04/2026	7.6.26 Indr Carboot stall	301087	7.6.26 Indr Carboot stall	£20.00
30/04/2026	C RH, tckts for events	Gpay260-1	C RH, tckts for events	£412.50
28/04/2026	C tickets, mkt stall,RH	Gpy250-259	C tickets, mkt stall,RH	£881.25
07/04/2026	CEast Precept 1st 26/27	BACS Rct	CEast Precept 1st 26/27	£343,952.00
24/04/2026	HMRC VAT QTR4 25/26	BACS rct	HMRC VAT QTR4 25/26	£8,342.42
07/04/2026	P Employee debt repayment	BACS rct	P Employee debt repayment	£15.00
15/04/2026	Sales Recpts Page 1816		Sales Recpts Page 1816	£112.50
28/04/2026	Sales Recpts Page 1818		Sales Recpts Page 1818	£40.00
28/04/2026	Sales Recpts Page 1819		Sales Recpts Page 1819	£40.00

28/04/2026	Sales Recpts Page 1820		Sales Recpts Page 1820	£915.00
13/04/2026	Sales Recpts Page 1821		Sales Recpts Page 1821	£1,850.00
10/04/2026	Sales Recpts Page 1822		Sales Recpts Page 1822	£960.00
07/04/2026	Sales Recpts Page 1823		Sales Recpts Page 1823	£1,817.50
01/04/2026	Sales Recpts Page 1824		Sales Recpts Page 1824	£647.25
01/04/2026	Sales Recpts Page 1825		Sales Recpts Page 1825	£825.00
30/04/2026	Sales Recpts Page 1826		Sales Recpts Page 1826	£525.00
01/04/2026	Sales Recpts Page 1827		Sales Recpts Page 1827	£93.00
27/04/2026	T United Utilities Wood Park	101300	T United Utilities Wood Park	£340.99
27/04/2026	WKLY INCOME WK 4 BANKING	101201	WKLY INCOME WK 4 BANKING	£1,159.80
13/04/2026	WKLY INCOME WK2 BANKING	101297	WKLY INCOME WK2 BANKING	£333.10
20/04/2026	WKLY INCOME WK3 BANKING	101299	WKLY INCOME WK3 BANKING	£347.30
27/04/2026	WKLY INCOME WK4 BANKING	101201E	WKLY INCOME WK4 BANKING	£120.00
06/05/2026	01.05.26 Deposit Return		01.05.26 Deposit Return	-£50.00
01/05/2026	01.05.26 Wedding Bar	Z683/Z212	01.05.26 Wedding Bar	£555.40
02/05/2026	02.05.26 Bday Party Bar	Z684	02.05.26 Bday Party Bar	£181.00
02/05/2026	02.05.26 Wedding Rec Bar	Z686/Z213	02.05.26 Wedding Rec Bar	£1,313.80
20/05/2026	03-24/06/26 Mkt Stall Ind	301101	03-24/06/26 Mkt Stall Ind	£16.00
27/05/2026	03.06.26 Mkt Stall Ind	301105	03.06.26 Mkt Stall Ind	£16.00
29/05/2026	03.06.26 Mkt Stall Ind	29/05/2026	03.06.26 Mkt Stall Ind	£8.00
06/05/2026	06.05.26 Bingo Bar	Z687	06.05.26 Bingo Bar	£103.40
06/05/2026	06.05.26 Mkt Cafe	Z12	06.05.26 Mkt Cafe	£4.50
06/05/2026	1.5Wed damage dp correction	1.5 Govpy	1.5Wed damage dp correction	£50.00
22/05/2026	10/6-8/7 Ind Stall	BACS RCT	10/6-8/7 Ind Stall	£14.00
29/05/2026	10/6-8/7 Ind Stall	BACS RCT	10/6-8/7 Ind Stall	£2.00
29/05/2026	12.7.26 RH only Drama	BACS RCT	12.7.26 RH only Drama	£215.00
13/05/2026	13-20/05/26 Mkt Stall Ind	301094	13-20/05/26 Mkt Stall Ind	£16.00
13/05/2026	13.05.26 Mkt Cafe	Z13	13.05.26 Mkt Cafe	£2.40
06/05/2026	13.05.26 Stall Outdoor Fish	301089	13.05.26 Stall Outdoor Fish	£8.00
12/05/2026	13.06.26 Wed Damage dp	301090cor	13.06.26 Wed Damage dp	£50.00
12/05/2026	13.06.26 Wed Rh & Bar	301090	13.06.26 Wed Rh & Bar	£50.00
12/05/2026	13.6.26 RH & bar damage dp	301090rev	13.6.26 RH & bar damage dp	-£50.00
06/05/2026	14.02.26 Damage Deposit Return		14.02.26 Damage Deposit Return	-£50.00
06/05/2026	14.02.26 Damage DP shd be 23.2	14.02Rev	14.02.26 Damage DP shd be 23.2	£50.00
16/05/2026	16.05.26 D/Time DiscoBar tckt	z688 z214	16.05.26 D/Time DiscoBar tckt	-£10.00
16/05/2026	16.05.26 Day Dis Tkts	301097	16.05.26 Day Dis Tkts	£10.00
16/05/2026	16.05.26 Day Disc Bar	Z688/Z214	16.05.26 Day Disc Bar	£1,123.20
12/05/2026	16.05.26 Day Disc Tkts	301091	16.05.26 Day Disc Tkts	£17.50
12/05/2026	16.05.26 Day Disc Tkts	301092	16.05.26 Day Disc Tkts	£17.50
27/05/2026	16.12.26 Xmas Market D/N	301108	16.12.26 Xmas Market D/N	£16.00
27/05/2026	16.12.26 Xmas Mkt D/N	301106	16.12.26 Xmas Mkt D/N	£16.00
17/05/2026	17.05.26 Salsa Bar	Z689	17.05.26 Salsa Bar	£32.70
01/05/2026	17.4.26 RH&Bar Jive pd12.4.26	301067 cor	17.4.26 RH&Bar Jive pd12.4.26	-£385.00
28/05/2026	19.09.26 RH&Bar	301109	19.09.26 RH&Bar	£445.00
20/05/2026	20.05.26 Mkt Cafe Z14	Z14	20.05.26 Mkt Cafe Z14	£11.20
20/05/2026	20.05.26 Mkt Ind Stall	301100	20.05.26 Mkt Ind Stall	£8.00
13/05/2026	20.05.26 Mkt Stall Ind	301093	20.05.26 Mkt Stall Ind	£16.00
13/05/2026	20.05.26 Mkt Stall Ind	301096	20.05.26 Mkt Stall Ind	£8.00
13/05/2026	20.05.26 Mkt Stall Outdoor	301095	20.05.26 Mkt Stall Outdoor	£8.00
13/05/2026	20.11.26 Rat Pack Tkts	405798	20.11.26 Rat Pack Tkts	£15.00
18/05/2026	20.5.26 Ind Mkt Stall Crafts	BACS RCT	20.5.26 Ind Mkt Stall Crafts	£8.00
21/05/2026	21.06.26 Drinks Package	301104	21.06.26 Drinks Package	£102.00
21/05/2026	21.06.26 RH&Bar	301104	21.06.26 RH&Bar	£145.00
21/05/2026	21.06.26 Security Hire	301104	21.06.26 Security Hire	£110.00
21/05/2026	21.06.26 T/Cloth Hire	301104	21.06.26 T/Cloth Hire	£112.50
01/05/2026	23.2.25 Damage Dp Pagent refun	23.2.25	23.2.25 Damage Dp Pagent refun	-£50.00
01/05/2026	25.4.26 bday damage dp ref29.4	301069 ref	25.4.26 bday damage dp ref29.4	-£50.00
27/05/2026	27.05.26 Mkt Cafe Z15	Z15	27.05.26 Mkt Cafe Z15	£7.50
20/05/2026	27.05.26 Mkt Stall Ind	301098	27.05.26 Mkt Stall Ind	£8.00

20/05/2026	27.05.26 Mkt Stall Ind	301102	27.05.26 Mkt Stall Ind	£16.00
20/05/2026	27.05.26 Mkt Stall Outdoor	301099	27.05.26 Mkt Stall Outdoor	£8.00
06/05/2026	29.04.26 Damage Deposit Return		29.04.26 Damage Deposit Return	-£50.00
01/05/2026	29.04.26 Mkt cafe correction	z11 29.04.	29.04.26 Mkt cafe correction	-£5.00
20/05/2026	29.11.26 Light Switch On	301103	29.11.26 Light Switch On	£60.00
27/05/2026	29.11.26 Light Swith On	301106	29.11.26 Light Swith On	£60.00
27/05/2026	3/10/17/24.06.26 Mkt Stall Ind	301107	3/10/17/24.06.26 Mkt Stall Ind	£32.00
30/05/2026	30.05.26 Baptism Bar	Z690	30.05.26 Baptism Bar	£368.60
05/05/2026	30.5.26 Christening Rh&Bar	301088	30.5.26 Christening Rh&Bar	£192.75
31/05/2026	C Event tcks, Mkt, holding dep	GPAY277/8	C Event tcks, Mkt, holding dep	£297.25
27/05/2026	C Events tckts, indr mkt, exRH	GPAY262-76	C Events tckts, indr mkt, exRH	£1,269.50
05/05/2026	P: Employee Debt Repayment	BACS RCT	P: Employee Debt Repayment	£15.00
05/05/2026	Sales Recpts Page 1829		Sales Recpts Page 1829	£320.00
05/05/2026	Sales Recpts Page 1830		Sales Recpts Page 1830	£260.00
18/05/2026	Sales Recpts Page 1831		Sales Recpts Page 1831	£117.50
26/05/2026	Sales Recpts Page 1832		Sales Recpts Page 1832	£320.00
01/05/2026	Sales Recpts Page 1833		Sales Recpts Page 1833	£385.00
01/05/2026	Sales Recpts Page 1834		Sales Recpts Page 1834	£160.00
01/05/2026	Sales Recpts Page 1835		Sales Recpts Page 1835	£11,362.00
05/05/2026	Sales Recpts Page 1836		Sales Recpts Page 1836	£195.00
11/05/2026	Sales Recpts Page 1837		Sales Recpts Page 1837	£120.00
12/05/2026	Sales Recpts Page 1838		Sales Recpts Page 1838	£89.00
14/05/2026	Sales Recpts Page 1839		Sales Recpts Page 1839	£325.00
22/05/2026	Sales Recpts Page 1840		Sales Recpts Page 1840	£760.00
26/05/2026	Sales Recpts Page 1841		Sales Recpts Page 1841	£120.00
26/05/2026	Sales Recpts Page 1842		Sales Recpts Page 1842	£195.00
26/05/2026	Sales Recpts Page 1843		Sales Recpts Page 1843	£40.00
27/05/2026	Sales Recpts Page 1844		Sales Recpts Page 1844	£1,850.00
28/05/2026	Sales Recpts Page 1845		Sales Recpts Page 1845	£340.00
18/05/2026	WKLY INCOME WK 4 18.05.26	101206	WKLY INCOME WK 4 18.05.26	£616.72
05/05/2026	WKLY INCOME WK5	101204	WKLY INCOME WK5	£1,173.20
31/05/2026	WKLY INCOME WK9	101208	WKLY INCOME WK9	£609.75
29/06/2026	01.07.26 Ind Mkt Stall	BACS RCT	01.07.26 Ind Mkt Stall	£8.00
24/06/2026	01.07.26 Mkt Stall Ind	301138	01.07.26 Mkt Stall Ind	£16.00
03/06/2026	03.06.26 Bingo Bar	Z691	03.06.26 Bingo Bar	£160.70
03/06/2026	03.06.26 Mkt Cafe Z16	Z16	03.06.26 Mkt Cafe Z16	£17.20
03/06/2026	03.06.26 Mkt Stall Ind	301114	03.06.26 Mkt Stall Ind	£8.00
22/06/2026	03.08.26 Creat Feat Adult	301135A	03.08.26 Creat Feat Adult	£8.75
27/06/2026	03.08.26 Creat Feat Adult	405938A	03.08.26 Creat Feat Adult	£8.75
22/06/2026	03.08.26 Creat Feat Child	301135C	03.08.26 Creat Feat Child	£17.50
27/06/2026	03.08.26 Creat Feat Child	405938C	03.08.26 Creat Feat Child	£8.75
03/06/2026	04.09.26 M Jackson Tckts	301111	04.09.26 M Jackson Tckts	£30.00
05/06/2026	05.06.26 R&B Bar	Z215/Z692	05.06.26 R&B Bar	£1,186.50
03/06/2026	05.06.26 R&B Tickets	301116	05.06.26 R&B Tickets	£50.00
05/06/2026	05.06.26 R&B Tickets	301123	05.06.26 R&B Tickets	£10.00
05/06/2026	05.06.26 R&B Tickets	301124	05.06.26 R&B Tickets	£10.00
07/06/2026	07.06.26 Christening Bar	Z693	07.06.26 Christening Bar	£236.10
07/06/2026	07.06.26 Ind C'Boot Cafe	Z17	07.06.26 Ind C'Boot Cafe	£24.75
05/06/2026	07.06.26 Ind Car Boot stall	301121	07.06.26 Ind Car Boot stall	£10.00
03/06/2026	07.06.26 Ind Car Boot Stall	301117	07.06.26 Ind Car Boot Stall	£10.00
04/06/2026	07.06.26 Ind Car Boot Stall	301118	07.06.26 Ind Car Boot Stall	£10.00
04/06/2026	07.06.26 Ind Car Boot Stall	301120	07.06.26 Ind Car Boot Stall	£10.00
10/06/2026	10.06.26 Mkt Cafe	Z18	10.06.26 Mkt Cafe	£4.50
03/06/2026	10.06.26 Mkt Stall Ind	301112	10.06.26 Mkt Stall Ind	£16.00
10/06/2026	10.6.26 Mkt Stall Ind	301127	10.6.26 Mkt Stall Ind	£16.00
10/06/2026	11.07.26 Wedding Dam Dep	301125	11.07.26 Wedding Dam Dep	£50.00
10/06/2026	11.07.26 Wedding RH & Bar	301125	11.07.26 Wedding RH & Bar	£175.00
12/06/2026	12.06.26 Kids Pty Bar	Z216/695	12.06.26 Kids Pty Bar	£446.40
12/06/2026	12.06.26 T/Cloth Hire	301128	12.06.26 T/Cloth Hire	£45.00

13/06/2026	13.06.26 Wed Rec Bar	Z217/696	13.06.26 Wed Rec Bar	£1,618.70
26/06/2026	13.6.26Damage dep refund	BACS refun	13.6.26Damage dep refund	-£50.00
17/06/2026	16.12.26 Xmas Mkt Stall	301134	16.12.26 Xmas Mkt Stall	£16.00
17/06/2026	17.06.26 Mkt Cafe Z19	Z19	17.06.26 Mkt Cafe Z19	£13.00
17/06/2026	17.06.26 Mkt Stall Ind	301131	17.06.26 Mkt Stall Ind	£8.00
16/06/2026	17.6.26 Indr Mkt stall Crafts	BACS rct	17.6.26 Indr Mkt stall Crafts	£8.00
20/06/2026	20.06.26 Bar Z697/Z218	Z697/Z218	20.06.26 Bar Z697/Z218	£746.70
05/06/2026	20.12.26 Kids Xmas Pty Tckts	301122	20.12.26 Kids Xmas Pty Tckts	£10.00
02/06/2026	22.08.26 Wed Rec RH & Bar	301110	22.08.26 Wed Rec RH & Bar	£87.50
17/06/2026	23.07.26 Psychic RH&bar	BACS Rct	23.07.26 Psychic RH&bar	£85.00
15/06/2026	23.08.26 Bprty RH & Bar	301129	23.08.26 Bprty RH & Bar	£77.50
24/06/2026	24.06.26 Julie/July H/Craft	301139	24.06.26 Julie/July H/Craft	£32.00
24/06/2026	24.06.26 Mkt Cafe Z20	Z20	24.06.26 Mkt Cafe Z20	£4.50
17/06/2026	24.06.26 Mkt Stall Ind	301132	24.06.26 Mkt Stall Ind	£8.00
17/06/2026	24.06.26 Mkt Stall Ind	301133	24.06.26 Mkt Stall Ind	£8.00
24/06/2026	24.06.26 Mkt Stall Ind	301137	24.06.26 Mkt Stall Ind	£8.00
05/06/2026	24.08.26 Magic Show Tckts	301122	24.08.26 Magic Show Tckts	£10.00
10/06/2026	25.09.26 RH Only	301126	25.09.26 RH Only	£37.50
05/06/2026	25.10.26 H'ween Kids Tckts	301122	25.10.26 H'ween Kids Tckts	£10.00
26/06/2026	26.06.26 Jive Bar Z700/219	Z700/219	26.06.26 Jive Bar Z700/219	£188.40
30/06/2026	26.09.26 Engag RH & Bar	BACS RCT	26.09.26 Engag RH & Bar	£375.00
27/06/2026	27.06.26 Beatles Bar Z701/220	Z701/220	27.06.26 Beatles Bar Z701/220	£375.50
27/06/2026	27.06.26 JDL Bar	Z21	27.06.26 JDL Bar	£543.50
28/06/2026	28.06.26 Dance Bar Z702/221	Z702/221	28.06.26 Dance Bar Z702/221	£733.70
03/06/2026	3/6-22/7 Mkt Stall Ind	301113	3/6-22/7 Mkt Stall Ind	£48.00
03/06/2026	3/6-8/7 Mkt Stall Ind	301115	3/6-8/7 Mkt Stall Ind	£32.00
03/06/2026	Apr/Jun Ind Car Boots Stall		Apr/Jun Ind Car Boots Stall	-£10.00
30/06/2026	C event tckts, mkt stalls	Gpay294-96	C event tckts, mkt stalls	£251.75
26/06/2026	C Events tckts, mkt,damage dp	Gpay279-93	C Events tckts, mkt,damage dp	£1,168.00
03/06/2026	Employee Debtor	BACS RCT	Employee Debtor	£15.00
09/06/2026	Sales Recpts Page 1846		Sales Recpts Page 1846	£1,850.00
03/06/2026	Sales Recpts Page 1847		Sales Recpts Page 1847	£225.00
02/06/2026	Sales Recpts Page 1848		Sales Recpts Page 1848	£320.00
10/06/2026	Sales Recpts Page 1849		Sales Recpts Page 1849	£115.00
12/06/2026	Sales Recpts Page 1850		Sales Recpts Page 1850	£60.00
16/06/2026	Sales Recpts Page 1851		Sales Recpts Page 1851	£162.50
16/06/2026	Sales Recpts Page 1853		Sales Recpts Page 1853	£137.50
19/06/2026	Sales Recpts Page 1854		Sales Recpts Page 1854	£855.00
19/06/2026	Sales Recpts Page 1855		Sales Recpts Page 1855	£137.50
19/06/2026	Sales Recpts Page 1856		Sales Recpts Page 1856	£135.00
25/06/2026	Sales Recpts Page 1857		Sales Recpts Page 1857	£150.00
24/06/2026	Sales Recpts Page 1858		Sales Recpts Page 1858	£120.00
29/06/2026	Sales Recpts Page 1859		Sales Recpts Page 1859	£400.00
25/06/2026	Sales Recpts Page 1860		Sales Recpts Page 1860	£320.00
26/06/2026	Sales Recpts Page 1861		Sales Recpts Page 1861	£60.00
29/06/2026	Sales Recpts Page 1862		Sales Recpts Page 1862	£195.00
29/06/2026	Sales Recpts Page 1863		Sales Recpts Page 1863	£200.00
26/06/2026	Sales Recpts Page 1864		Sales Recpts Page 1864	£4,013.50
26/06/2026	Sales Recpts Page 1865		Sales Recpts Page 1865	£385.00
23/06/2026	Sales Recpts Page 1866		Sales Recpts Page 1866	£187.50
09/06/2026	Sales Recpts Page 1867		Sales Recpts Page 1867	£120.00
04/06/2026	Sales Recpts Page 1868		Sales Recpts Page 1868	£450.00
04/06/2026	To Dec Ind Car Boot Stall	301119	To Dec Ind Car Boot Stall	£40.00
08/06/2026	WKLY INCOME WK10	101209	WKLY INCOME WK10	£260.90
15/06/2026	WKLY INCOME WK11	101210	WKLY INCOME WK11	£509.60
22/06/2026	WKLY INCOME WK12	101212	WKLY INCOME WK12	£130.00
29/06/2026	WKLY INCOME WK13	101214	WKLY INCOME WK13	£1,179.51
			Total Receipts	£417,428.84

Alsager Town Council

CCLA PSDF

Cash Received between 01/04/2026 and 30/06/2026

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
02/04/2026	CCLA	Dividend	Dividend 02.04.26	£1,718.00
05/05/2026	CCLA	Dividend	Dividend 05.05.26	£2,178.71
02/06/2026	CCLA	Dividend	Dividend 02.06.26	£2,461.93
Total Receipts				£6,358.64

Date: 06/07/2026

Alsager Town Council

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**Bank Reconciliation Statement as at 30/06/2026
for Cashbook 1 - Current Bank A/c**

User: F.DURRANT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 01003550	30/06/2026		53,455.71
			<u>53,455.71</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
30/06/2026 GPAY294-6 Gov.UkPay		1.87	
			<u>1.87</u>
			53,453.84
<u>Unpresented Receipts (Plus)</u>			
26/06/2026 Z700/219		188.40	
27/06/2026 405938A		8.75	
27/06/2026 405938C		8.75	
27/06/2026 Z21		543.50	
27/06/2026 Z701/220		375.50	
28/06/2026 Z702/221		733.70	
30/06/2026 Gpay294-96		251.75	
			<u>2,110.35</u>
			55,564.19
Balance per Cash Book is :-			55,564.19
Difference is :-			0.00

Town Clerk / RFO:

Name

Signed

MASCH

Date

7/7/26

Chair of Finance:

Name

Signed

C. VERNABLES

Date

7/7/26

MAKER
PAULINE HUBBARD

7/7/26

Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
12/05/2026	BACS Pymnt	2,784.00		2,784.00		R	BACS P/L Pymnt Page 2324
26/05/2026	101207		320.00	320.00		R	Receipt(s) Banked
27/05/2026	301105		16.00	16.00		R	Receipt(s) Banked
27/05/2026	301106		60.00	60.00		R	Receipt(s) Banked
27/05/2026	301106		16.00	16.00		R	Receipt(s) Banked
27/05/2026	301107		32.00	32.00		R	Receipt(s) Banked
27/05/2026	301108		16.00	16.00		R	Receipt(s) Banked
27/05/2026	Z15		7.50	7.50		R	Receipt(s) Banked
28/05/2026	301109		445.00	445.00		R	Receipt(s) Banked
30/05/2026	Z690		368.60	368.60		R	Receipt(s) Banked
31/05/2026	101208	5.00		5.00		R	Bingo Raffle Prize 06.05.26
31/05/2026	101208	21.42		21.42		R	Civic Petty Cash
31/05/2026	GPAY277/78	2.51		2.51		R	Gov.UkPay
31/05/2026	101208		609.75	609.75		R	Receipt(s) Banked
31/05/2026	GPAY277/8		297.25	297.25		R	Receipt(s) Banked
01/06/2026	EBEtBFQ3P8	64.80		64.80		R	Starboard Systems Ltd
01/06/2026	8KTHTN84T6	34.80		34.80		R	Starboard Systems Ltd
01/06/2026	Gpy262-76R		-50.00	-50.00		R	Receipt(s) Banked
01/06/2026	Gy262-276c		50.00	50.00		R	Receipt(s) Banked
02/06/2026	301110		87.50	87.50		R	Receipt(s) Banked
02/06/2026	BACS RCT		320.00	320.00		R	Receipt(s) Banked
03/06/2026	365209	10.00		10.00		R	C: Cheshire Pies Bingo Prize
03/06/2026	365210	20.00		20.00		R	C: Home Fragrance Bingo Prize
03/06/2026	365209REV	-10.00		-10.00		R	C Cheshire Pie bingo prize
03/06/2026	365210REV	20.00		20.00		R	C Home Frag bingo prize candle
03/06/2026	365210COR	-40.00		-40.00		R	C Home Frag bingo prize candle
03/06/2026	301111		30.00	30.00		R	Receipt(s) Banked
03/06/2026	301116		50.00	50.00		R	Receipt(s) Banked
03/06/2026	301112		16.00	16.00		R	Receipt(s) Banked
03/06/2026	301114		8.00	8.00		R	Receipt(s) Banked
03/06/2026	301115		32.00	32.00		R	Receipt(s) Banked
03/06/2026	301113		48.00	48.00		R	Receipt(s) Banked
03/06/2026			-10.00	-10.00		R	Receipt(s) Banked
03/06/2026	301117		10.00	10.00		R	Receipt(s) Banked
03/06/2026	Z16		17.20	17.20		R	Receipt(s) Banked
03/06/2026	Z691		160.70	160.70		R	Receipt(s) Banked
03/06/2026	BACS RCT		225.00	225.00		R	Receipt(s) Banked
03/06/2026	BACS RCT		15.00	15.00		R	Receipt(s) Banked
04/06/2026	BACS RCT	-4,397.10		-4,397.10		R	Cheshire East Council- Rates
04/06/2026	301118		10.00	10.00		R	Receipt(s) Banked
04/06/2026	301119		40.00	40.00		R	Receipt(s) Banked
04/06/2026	301120		10.00	10.00		R	Receipt(s) Banked
04/06/2026	GPY281		450.00	450.00		R	Receipt(s) Banked
05/06/2026	301121		10.00	10.00		R	Receipt(s) Banked
05/06/2026	301122		10.00	10.00		R	Receipt(s) Banked
05/06/2026	301122		10.00	10.00		R	Receipt(s) Banked
05/06/2026	301122		10.00	10.00		R	Receipt(s) Banked
05/06/2026	301123		10.00	10.00		R	Receipt(s) Banked

Date: 06/07/2026

Alsager Town Council

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Time: 14:19

User: F.DURRANT

Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
05/06/2026	301124		10.00	10.00		R	Receipt(s) Banked
05/06/2026	Z215/Z692		1,106.50	1,106.50		R	Receipt(s) Banked
07/06/2026	Z17		24.75	24.75		R	Receipt(s) Banked
07/06/2026	Z693		236.10	236.10		R	Receipt(s) Banked
08/06/2026	K-07003274	53.53		53.53		R	RENTOKIL INITIAL UK LTD
08/06/2026	101209		260.90	260.90		R	Receipt(s) Banked
09/06/2026	BACS Pymnt	26,100.30		26,100.30		R	BACS P/L Pymnt Page 2315
09/06/2026	BACS Pymnt	2,957.47		2,957.47		R	BACS P/L Pymnt Page 2318
09/06/2026	365211	9.44		9.44		R	C: Asda Cafe Food
09/06/2026	365211REV	-9.44		-9.44		R	C Asda cafe food z rate
09/06/2026	BACS RCT		1,850.00	1,850.00		R	Receipt(s) Banked
09/06/2026	BACS rct		120.00	120.00		R	Receipt(s) Banked
10/06/2026	Z16		4.50	4.50		R	Receipt(s) Banked
10/06/2026	101211		115.00	115.00		R	Receipt(s) Banked
10/06/2026	301125		175.00	175.00		R	Receipt(s) Banked
10/06/2026	301125		50.00	50.00		R	Receipt(s) Banked
10/06/2026	301126		37.50	37.50		R	Receipt(s) Banked
10/06/2026	301127		16.00	16.00		R	Receipt(s) Banked
11/06/2026	BACS Pymnt	2,115.94		2,115.94		R	BACS P/L Pymnt Page 2340
12/06/2026	511306656	40.95		40.95		R	Clover
12/06/2026	301128		45.00	45.00		R	Receipt(s) Banked
12/06/2026	Z216/695		446.40	446.40		R	Receipt(s) Banked
12/06/2026	BACS RCT		60.00	60.00		R	Receipt(s) Banked
13/06/2026	Z217/696		1,618.70	1,618.70		R	Receipt(s) Banked
15/06/2026	101210	39.44		39.44		R	Petty Cash
15/06/2026	4191828594	378.66		378.66		R	WATER PLUS - CIVIC
15/06/2026	DD15/6/26	67.95		67.95		R	Natwest Bank
15/06/2026	301130		385.00	385.00		R	Receipt(s) Banked
15/06/2026	301129		77.50	77.50		R	Receipt(s) Banked
15/06/2026	101210		509.60	509.60		R	Receipt(s) Banked
15/06/2026	301130rev		-385.00	-385.00		R	Receipt(s) Banked
16/06/2026	A-4D184418	102.28		102.28		R	EDF Energy Customers Ltd
16/06/2026	A-BF8D32CF	1,307.96		1,307.96		R	EDF Energy Customers Ltd
16/06/2026	A-54B6AD5F	316.49		316.49		R	EDF Civic Gas
16/06/2026	MMSL142795	79.20		79.20		R	MarketPlace Merchant Solutions
16/06/2026	MMSL144891	17.99		17.99		R	MarketPlace Merchant Solutions
16/06/2026	BACS	8.00		8.00		R	16.06.26 Mkt Stall Ind
16/06/2026	BACS REV	-8.00		-8.00		R	C 16.06.26 Mkt stall Ind rev
16/06/2026	BACS RCT		162.50	162.50		R	Receipt(s) Banked
16/06/2026	BACS RCT		137.50	137.50		R	Receipt(s) Banked
16/06/2026	BACS rct		8.00	8.00		R	Receipt(s) Banked
17/06/2026	301131		8.00	8.00		R	Receipt(s) Banked
17/06/2026	301132		8.00	8.00		R	Receipt(s) Banked
17/06/2026	301133		8.00	8.00		R	Receipt(s) Banked
17/06/2026	301134		16.00	16.00		R	Receipt(s) Banked
17/06/2026	Z19		13.00	13.00		R	Receipt(s) Banked
17/06/2026	BACS Rct		85.00	85.00		R	Receipt(s) Banked
18/06/2026	C7MGR8B	1,137.32		1,137.32		R	The Beer Trading Co

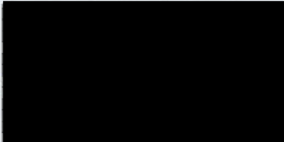
Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/06/2026	CCLAtfrev		25,000.00	25,000.00		R ☒	Receipt(s) Banked
19/06/2026	BACS	23,659.35		23,659.35		R ☒	P: Tax Mnth 3 Wages
19/06/2026	BACS RCT		855.00	855.00		R ☒	Receipt(s) Banked
19/06/2026	BACS RCT		137.50	137.50		R ☒	Receipt(s) Banked
19/06/2026	BACS RCT		135.00	135.00		R ☒	Receipt(s) Banked
20/06/2026	Z697/Z218		746.70	746.70		R ☒	Receipt(s) Banked
21/06/2026	Z699		102.00	102.00		R ☒	Receipt(s) Banked
21/06/2026	z699		-102.00	-102.00		R ☒	Receipt(s) Banked
22/06/2026	CC Payment	1,563.26		1,563.26		R ☒	Natwest Credit Card
22/06/2026	101212		130.00	130.00		R ☒	Receipt(s) Banked
22/06/2026	301135A		8.75	8.75		R ☒	Receipt(s) Banked
22/06/2026	301135C		17.50	17.50		R ☒	Receipt(s) Banked
23/06/2026	BACS Pymnt	6,590.49		6,590.49		R ☒	BACS P/L Pymnt Page 2333
23/06/2026	301136		187.50	187.50		R ☒	Receipt(s) Banked
23/06/2026	301136		187.50	187.50		R ☒	Receipt(s) Banked
23/06/2026	301136 rev		-187.50	-187.50		R ☒	Receipt(s) Banked
24/06/2026	ZERO-AT00	70.00		70.00		R ☒	Zero Enterprises Ltd
24/06/2026	BACS RCT		120.00	120.00		R ☒	Receipt(s) Banked
24/06/2026	301137		8.00	8.00		R ☒	Receipt(s) Banked
24/06/2026	301138		16.00	16.00		R ☒	Receipt(s) Banked
24/06/2026	301139		32.00	32.00		R ☒	Receipt(s) Banked
24/06/2026	Z20		4.50	4.50		R ☒	Receipt(s) Banked
25/06/2026	33961313M1	61.58		61.58		R ☒	Vodafone Ltd
25/06/2026	C7MGR8B	1,142.77		1,142.77		R ☒	The Beer Trading Co
25/06/2026	BACS RCT		150.00	150.00		R ☒	Receipt(s) Banked
25/06/2026	BACS RCT		320.00	320.00		R ☒	Receipt(s) Banked
26/06/2026	GPAY279-93	14.74		14.74		R ☒	Gov.UkPay
26/06/2026	Z700/219		188.40		188.40	☐	Receipt(s) Banked
26/06/2026	BACS RCT		60.00	60.00		R ☒	Receipt(s) Banked
26/06/2026	BACS RCT		4,013.50	4,013.50		R ☒	Receipt(s) Banked
26/06/2026	Gpay279-93		1,168.00	1,168.00		R ☒	Receipt(s) Banked
26/06/2026	301130		385.00	385.00		R ☒	Receipt(s) Banked
26/06/2026	BACS refun		-50.00	-50.00		R ☒	Receipt(s) Banked
27/06/2026	405938A		8.75		8.75	☐	Receipt(s) Banked
27/06/2026	405938C		8.75		8.75	☐	Receipt(s) Banked
27/06/2026	Z21		543.50		543.50	☐	Receipt(s) Banked
27/06/2026	Z701/220		375.50		375.50	☐	Receipt(s) Banked
28/06/2026	Z702/221		733.70		733.70	☐	Receipt(s) Banked
29/06/2026	101214	44.01		44.01		R ☒	Civic Petty Cash
29/06/2026	101214P	5.00		5.00		R ☒	C3.6.26 Bingoraffle game prize
29/06/2026	101214		1,179.51	1,179.51		R ☒	Receipt(s) Banked
29/06/2026	101213		400.00	400.00		R ☒	Receipt(s) Banked
29/06/2026	BACS RCT		195.00	195.00		R ☒	Receipt(s) Banked
29/06/2026	BACS RCT		200.00	200.00		R ☒	Receipt(s) Banked
29/06/2026	BACS RCT		8.00	8.00		R ☒	Receipt(s) Banked
30/06/2026	101210	39.44		39.44		R ☒	Civic Petty Cash
30/06/2026	GPAY294-6	1.87			1.87	☐	Gov.UkPay
30/06/2026	DD N/west	45.13		45.13		R ☒	Natwest Bank

Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
30/06/2026	101210		39.44	39.44		R ☒	Receipt(s) Banked
30/06/2026	BACS RCT		375.00	375.00		R ☒	Receipt(s) Banked
30/06/2026	Gpay294-96		251.75		251.75	☐	Receipt(s) Banked
		66,468.55	48,999.20				

Town Clerk / RFO:

Name MASCO Signed  Date 7/7/26

Chair of Finance:

Name C UENABLES Signed  Date 7/7/26

Mayor

~~PAULINE HOSBAEN~~7/7/26

Account name or alias ALSAGER TOWN COUNC	Account number 01003550	Sort code 60-01-12	Account currency GBP
Debit or credit Any	Current cleared balance 53587.84		

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					53,455.71
30-Jun-2026	CHG	29MAY A/C 01003550	-45.13		53,455.71
30-Jun-2026	BAC	FDMS 511306656, 511306656		60.50	53,500.84
30-Jun-2026	BGC	101213 605114		400.00	53,440.34
30-Jun-2026	BAC	S DALE, 26 SEP, FP 30/06/26 0948, 500000001792810604		375.00	53,040.34
30-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 30/06/26 0818, PH737VT11HMYURG00		17.36	52,665.34
30-Jun-2026		101214		1,130.50	52,647.98
29-Jun-2026	BAC	FDMS 511306656, 511306656		187.50	51,517.48
29-Jun-2026	DPC	ALSAGER ANIMALS, AAIN 2422, VIA ONLINE - PYMT		195.00	51,329.98
29-Jun-2026	BAC	KATY BARKER, EVENT 9TH JULY, FP 29/06 /26 1418, 260629141803998091		200.00	51,134.98
29-Jun-2026	BAC	CHALLINOR C, CATHS CRAFTS 1JULY, FP 29/06/26 1158, RP4659982633167500		8.00	50,934.98
26-Jun-2026	EBP	CLOUD NEXT LTD, CLOUD NEXT LTD, FP 26 /06/26 40, 31023521933109000N	-215.97		50,926.98
26-Jun-2026	EBP	BOMFORD OFFICE SUP, BOMFORD OFFICE SUP, FP 26/06/26 40, 62023653075893000N	-229.56		51,142.95
26-Jun-2026	EBP	SCREWFIX DIRECT LI, SCREWFIX DIRECT LI, FP 26/06/26 40, 25023512903467000N	-133.63		51,372.51
26-Jun-2026	EBP	SUEZ RECYCLING AND, SUEZ RECYCLING AND, FP 26/06/26 40, 23024043264787000N	-361.92		51,506.14
26-Jun-2026	EBP	SLCC ENTERPRISES L, SLCC ENTERPRISES L, FP 26/06/26 40, 46023823488040000N	-210.60		51,868.06
26-Jun-2026	EBP	PRISM BUSINESS DEV, PRISM BUSINESS DEV, FP 26/06/26 40, 50023517028814000N	-1,209.82		52,078.66
26-Jun-2026	EBP	BENJAMIN FORD, 13.06.26 DAM DEP, FP 26 /06/26 40, 61023459054272000N	-50.00		53,288.48
26-Jun-2026	EBP	AMAZON PAYMENTS UK, AMAZON PAYMENTS UK, FP 26/06/26 40, 46023506135379000N	-46.69		53,338.48
26-Jun-2026	EBP	P J HELLMERS LTD, P J HELLMERS LTD, FP 26/06/26 40, 30023850244043000N	-1,200.00		53,385.17
26-Jun-2026	EBP	GREEN CONTRACT SER, GREEN CONTRACT SER, FP 26/06/26 40, 19023940842508000N	-1,044.00		54,585.17

26-Jun-2026	EBP	CHESHIRE EAST COUN, CHESHIRE EAST COUN, FP 26/06/26 40, 46023844634236000N	-1,938.30	55,629.17
26-Jun-2026	BAC	FDMS 511306656, 511306656	26.25	57,567.47
26-Jun-2026	BAC	ALS GARDENS ASS, AGA RENT, FP 26/06 /26 0241, 09023447862643000N, AGA RENT	4,013.50	57,541.22
26-Jun-2026	BAC	.LS INSTITUTE, ALS001, FP 26/06/26 0249, 04024048553151000N, ALS001	60.00	53,527.72
25-Jun-2026	D/D	VODAFONE LIMITED, 33961313M147598	-61.58	53,467.72
25-Jun-2026	D/D	BEER TRADING CO, C7MGR8B	-1,142.77	53,529.30
25-Jun-2026	DPC	HUTT S J & SA, 18th July, VIA MOBILE - PYMT	150.00	54,672.07
25-Jun-2026	BAC	HANNAH MACK, 2435 JULY, FP 25/06/26 1301, 74351305357781699	320.00	54,522.07
24-Jun-2026	D/D	ZERO ENTERPRISES, ZERO-AT00	-70.00	54,202.07
24-Jun-2026	BAC	FDMS 511306656, 511306656	746.70	54,272.07
24-Jun-2026	DPC	CRANBERRY KARATE C, CRANBERRY KARATE, VIA MOBILE - PYMT	120.00	53,525.37
24-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 24/06/26 0816, PH737VTI1HMY9YYN00	85.30	53,405.37
23-Jun-2026	BAC	FDMS 511306656, 511306656	53.00	53,320.07
23-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 23/06/26 0812, PH737VTI1HMY5CP000	17.36	53,267.07
23-Jun-2026		101212	130.00	53,249.71
22-Jun-2026	D/D	NW BUSINESS CREDIT, 80001122884III9214	-1,563.26	53,119.71
22-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 22/06/26 0813, PH737VTI1HMY04ZV00	29.65	54,682.97
19-Jun-2026	EBP	MONTHLY WAGES, SALARY, FP / /	-23,659.35	54,653.32
19-Jun-2026	BAC	FDMS 511306656, 511306656	462.50	78,312.67
19-Jun-2026	DPC	CHELL A M CD, Salsa 5th july, VIA MOBILE - PYMT	135.00	77,850.17
19-Jun-2026	BAC	NAZ U, 2436, FP 19/06/26 1602, 799089122061916001	137.50	77,715.17
19-Jun-2026	BAC	ALSAGER CIVIC LU, 2423LUNCH CLUB, FP 19/06/26 0914, RP4659981230857700	855.00	77,577.67
19-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 19/06/26 0813, PH737VTI1HMXWEL600	55.60	76,722.67
18-Jun-2026	D/D	BEER TRADING CO, C7MGR8B	-1,137.32	76,667.07
18-Jun-2026	BAC	CCLA INVESTMENT MA, PS3078607, ALSAGER, FP 18/06/26 1445, 800555554418181VFU, PS3078607, ALSAGER	25,000.00	77,804.39
18-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 18/06/26 0813, PH737VTI1HMXOXIZ00	76.71	52,804.39
17-Jun-2026	BAC	FDMS 511306656, 511306656	1,618.70	52,727.68

17-Jun-2026	BAC	FDMS 511306656, 511306656	491.40	51,108.98
17-Jun-2026	BAC	ELITE EVENT MANAGE, PSYCHIC VISION, FP 16/06/26 2135, PT16T0KR1UUYXW2FJ	85.00	50,617.58
17-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 17/06/26 0814, PH737VTI1HMXLV7A00	168.10	50,532.58
16-Jun-2026	D/D	MARKETPLACE MERCHA, MMSL1448913Z1A	-17.99	50,364.48
16-Jun-2026	D/D	MARKETPLACE MERCHA, MMSL1427558Z1A	-79.20	50,382.47
16-Jun-2026	D/D	EDF ENERGY, A-54B6AD5F-001	-316.49	50,461.67
16-Jun-2026	D/D	EDF ENERGY, A-4D184418-001	-102.28	50,778.16
16-Jun-2026	D/D	EDF ENERGY, A-BF8D32CF-001	-1,307.96	50,880.44
16-Jun-2026	BAC	FDMS 511306656, 511306656	283.00	52,188.40
16-Jun-2026	BGC	101211 605114	115.00	51,905.40
16-Jun-2026	BAC	MONITEX PROMOTIONS, 2417MXP001, FP 16/06/26 1516, PS982ZXNPQ9FMB0ABY	137.50	51,790.40
16-Jun-2026	BAC	CHALLINOR C, CATHS CRAFTS 17.6., FP 16 /06/26 0836, RP4659980822849700	8.00	51,652.90
16-Jun-2026	BAC	MONITEX PROMOTIONS, 2416 MXP001, FP 16/06/26 1515, P1800W97KOKAXI6N2L	162.50	51,644.90
16-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 16/06/26 0811, PH737VTI1HMXHJQ100	59.66	51,482.40
16-Jun-2026		101210	470.16	51,422.74
15-Jun-2026	D/D	WATER PLUS, 4191828594	-378.66	50,952.58
15-Jun-2026	BLN	BANKLINE	-67.95	51,331.24
15-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 15/06/26 0821, PH737VTI1HMXDCDM00	15.78	51,399.19
12-Jun-2026	D/D	FDMS, 511306656 SVCCHG	-40.95	51,383.41
12-Jun-2026	EBP	BOMFORD OFFICE SUP, BOMFORD OFFICE SUP, FP 12/06/26 40, 31023909445348000N	-85.37	51,424.36
12-Jun-2026	EBP	CHESHIRE PENSION F, CHESHIRE PENSION F, FP 12/06/26 40, 38023342911472000N	-6,965.22	51,509.73
12-Jun-2026	EBP	DARREN ANTROBUS, DARREN ANTROBUS, FP 12/06/26 40, 31023653570114000N	-350.00	58,474.95
12-Jun-2026	EBP	ALE HOUSE STOCK, ALE HOUSE STOCK, FP 12/06/26 40, 55023607962943000N	-130.00	58,824.95
12-Jun-2026	EBP	MARK EVERILL LTD, MARK EVERILL LTD, FP 12/06/26 40, 01023804062772000N	-216.00	58,954.95
12-Jun-2026	EBP	EVENTS & PRODUCTIO, EVENTS & PRODUCTIO, FP 12/06/26 40, 30023609058077000N	-200.00	59,170.95
12-Jun-2026	EBP	PPL PRS LTD, PPL PRS LTD, FP 12/06/26 40, 45023350996832000N	-2,957.47	59,370.95
12-Jun-2026	EBP	WEST MERCIA ENERGY, WEST MERCIA ENERGY, FP 12/06/26 40, 12023804135692000N	-60.14	62,328.42

12-Jun-2026	EBP	NB CLEANING SERVIC, 770NB, FP 12/06/26 40, 28023839585021000N	-2,115.94	62,388.56
12-Jun-2026	EBP	HM REVENUE & CUSTO, HM REVENUE & CUSTO, FP 12/06/26 40, 44023609392278000N	-7,235.72	64,504.50
12-Jun-2026	EBP	CHESHIRE EAST BORO, CHESHIRE EAST BORO, FP 12/06/26 40, 51023351338471000N	-4,889.59	71,740.22
12-Jun-2026	EBP	CHESHIRE COMMUNITY, CHESHIRE COMMUNITY, FP 12/06/26 40, 09023840445166000N	-110.00	76,629.81
12-Jun-2026	EBP	CHATSWORTH PRINT S, CHATSWORTH PRINT S, FP 12/06/26 40, 64023742406167000N	-125.16	76,739.81
12-Jun-2026	EBP	AMAZON PAYMENTS UK, AMAZON PAYMENTS UK, FP 12/06/26 40, 08023555645645000N	-11.72	76,864.97
12-Jun-2026	EBP	RSD DISPENSE LTD, RSD DISPENSE LTD, FP 12/06/26 40, 01023652640588000N	-174.00	76,876.69
12-Jun-2026	EBP	CHESHIRE ELITE LAU, CHESHIRE ELITE LAU, FP 12/06/26 40, 22023657011136000N	-157.98	77,050.69
12-Jun-2026	EBP	AF & AJ THOMSON, AF & AJ THOMSON, FP 12/06/26 40, 04023640357617000N	-192.00	77,208.67
12-Jun-2026	EBP	HILL DICKINSON LLP, HILL DICKINSON LLP, FP 12/06/26 40, 13023627158347000N	-993.60	77,400.67
12-Jun-2026	EBP	DEREK MAWBY PAVING, DEREK MAWBY PAVING, FP 12/06/26 40, 42023956111696000N	-2,784.00	78,394.27
12-Jun-2026	EBP	WORKNEST, WORKNEST, FP 12/06/26 40, 27023719938435000N	-1,170.00	81,178.27
12-Jun-2026	EBP	M2 CONSTRUCTION ST, M2 CONSTRUCTION ST, FP 12/06/26 40, 07023347066115000N	-2,582.90	82,348.27
12-Jun-2026	EBP	IAN ALCOCK, IAN ALCOCK, FP 12/06/26 40, 31023550321568000N	-450.00	84,931.17
12-Jun-2026	EBP	BRAKES, BRAKES, FP 12/06/26 40, 48023633924955000N	-0.90	85,381.17
12-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 12/06/26 0812, PH737VTI1HMX8P1400	24.83	85,382.07
12-Jun-2026	BAC	LS INSTITUTE, ALS001, FP 12/06/26 0243, 63023907943529000N, ALS001	60.00	85,357.24
11-Jun-2026	BAC	FDMS 511306656, 511306656	260.85	85,297.24
11-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 11/06/26 0812, PH737VTI1HMX10HU00	12.79	85,036.39
10-Jun-2026	BAC	FDMS 511306656, 511306656	1,246.50	85,023.60
10-Jun-2026	BAC	FDMS 511306656, 511306656	60.00	83,777.10
09-Jun-2026	BAC	FDMS 511306656, 511306656	361.90	83,717.10
09-Jun-2026	BAC	CHESHIRE EAST COUN, 2396	120.00	83,355.20
09-Jun-2026	BAC	CASH ACCESS UK LIM, 00000228/3	1,850.00	83,235.20

09-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 09/06/26 0818, PH737VTI1HMTYED00	9.89	81,385.20
09-Jun-2026		101209	260.90	81,375.31
08-Jun-2026	D/D	RENTOKIL INITIAL, K-070032742-00001	-53.53	81,114.41
08-Jun-2026	BAC	FDMS 511306656, 511306656	87.50	81,167.94
08-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 08/06/26 0817, PH737VTI1HMTWIGI00	497.77	81,080.44
05-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 05/06/26 0814, PH737VTI1HMTWJZ3P00	502.70	80,582.67
04-Jun-2026	BAC	CHESHIRE EAST	4,397.10	80,079.97
03-Jun-2026	BAC	FDMS 511306656, 511306656	445.00	75,682.87
03-Jun-2026	BAC	FDMS 511306656, 511306656	368.60	75,237.87
03-Jun-2026	BGC	101207 605114	320.00	74,869.27
03-Jun-2026	BAC	BEATLES COMPLETE L, INV2414, FP 03/06 /26 1129, PSKAKN2XRGR8LIXPRU	225.00	74,549.27
03-Jun-2026	BAC	N FIELDING, UNSCRUPULOUS, FP 03/06/26 0013, L2HJXDJ00000671154	15.00	74,324.27
03-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 03/06/26 0813, PH737VTI1HMTW7RTY00	188.16	74,309.27
02-Jun-2026	BAC	FDMS 511306656, 511306656	147.50	74,121.11
02-Jun-2026	BAC	HANNAH MACK, 2408 MY BABYTIME, FP 02 /06/26 0917, 57441119586857893	320.00	73,973.61
02-Jun-2026	BAC	STRIPE PAYMENTS UK, ALSAGER TC CIVIC, FP 02/06/26 0812, PH737VTI1HMTW4SVM00	136.34	73,653.61
02-Jun-2026		101208	583.33	73,517.27
01-Jun-2026	D/D	GOCARDLESS, SCRIBE-8KTHTN84T6W	-34.80	72,933.94
01-Jun-2026	D/D	GOCARDLESS, SCRIBE-EBETBFQ3P8Z	-64.80	72,968.74
Opening balance				73,033.54
Totals				-70,742.22 51,164.39

Date: 02/07/2026

Alsager Town Council

Page 1

Time: 11:59

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 5 - Civic Petty Cash

User: F.DURRANT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Civic Centre Petty Cash Tin	29/06/2026		200.00
			<u>200.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			200.00
		Balance per Cash Book is :-	200.00
		Difference is :-	0.00

Signatory 1:

Name

Signed

MASON

Date

27/7/26

Signatory 2:

Name

Signed

C. VENABLES

Date

27/7/26

PAULINE HUBBARD

27/7/26

Date: 02/07/2026

Alsager Town Council

Page 1

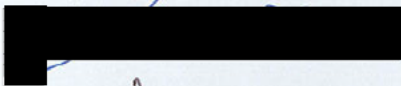
Time: 11:59

User: F.DURRANT

Bank Reconciliation up to 30/06/2026 for Cashbook No 5 - Civic Petty Cash

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
03/06/2026	365209	10.00		10.00		R ■	C Cheshire Pie Bingo prize
03/06/2026	365210	20.00		20.00		R ■	C Home Barg bingo prize candle
09/06/2026	365211	9.44		9.44		R ■	C Asda cafe food z rate
16/06/2026	365212	3.80		3.80		R ■	C: Asda Cafe Food
19/06/2026	365214	14.00		14.00		R ■	C: Asda Drinks Pkg 21.6.26
20/06/2026	365215	12.00		12.00		R ■	C: Asda Drinks Pkg 21.6.26
21/06/2026	365216	11.00		11.00		R ■	C: Sainsburys Drinks 21.6.26
24/06/2026	365218	3.21		3.21		R ■	C: Asda Cafe Food + Bags
29/06/2026	101214		44.01	44.01		R ■	Receipt(s) Banked
30/06/2026	101210		39.44	39.44		R ■	Receipt(s) Banked
		83.45	83.45				

Signatory 1:



Signed

C. VENABLE

Date

7/7/2026

Signatory 2:



Name

Signed

6/8/26

Date

J. MASON

Alsager Civic Centre

Petty Cash Top-Up Request

Value of Imprest to petty cash

Current Balance of cash in tin	£155.99
Float top up	44.01
Balance	200.00
Date Requested:	29/06/2026
Date Actioned:	29/06/2026

Requested by:
Jo Melia/Fiona Durrant/
Kerry Yeomans

Finance Officer
Finance Admin

Received by:
Sam Thorley
Carrie Dempsey

Deputy Operations Manager (on behalf of Civic Op. Mgr.)
Civic Operations Manager

Approved by:
Chris Venables

Chair of Finance

Approved by:
Pauline Hubbard

Mayor of Town Council

Approved by:
Julie Mason

Town Clerk & RFO

To be processed in Omega as:

Cashbook transfer
Cashbook paid from:
Cashbook paid to:
Cashbook paid to:

Cashbook 1 - Cashbook	
Cashbook 5 - Civic Petty Cash	44.01
Cashbook 7 - Civic Float	0.00

Processed by:
Kerry Yeomans

Finance Admin.

	Balance in the tin pre top up	Top up/cash exchange	Float cross over trf	Balance in the tin post top up	Petty cash receipts	
£20	0.00				365212	3.80
£10	100.00	40		140.00	365214	14.00
£5	20.00			20.00	365215	12.00
£2	10.00			10.00	365216	11.00
£1	8.00	4		12.00	365218	3.21
50p	3.50			3.50		
20p	9.20			9.20		
10p	2.80			2.80		
5p	1.40			1.40		
2p	0.60			0.60		
1p	0.49	0.01		0.50		
	155.99	44.01	0.00	200.00		

Petty Cash reconciliation

In tin and receipts	155.99
Difference	0.00
Petty Cash Total	200.00
Materiality	0.0%

Total

44.01

44.01 Petty Cash top up

Variances above 5% and £20 need to be investigated, in line with the banking & cash handling policy

Date: 02/07/2026

Alsager Town Council

Page 1

Time: 12:03

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 7 - Civic Till & Safe Float

User: F.DURRANT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Civic Till & Safe Float	29/06/2026		1,500.00
			<u>1,500.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,500.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,500.00
		Balance per Cash Book is :-	1,500.00
		Difference is :-	0.00

Signatory 1:

Name

C. VENNIBLES

Date

7/7/26.

Signatory 2:

Name

MASCO

Sign

Date

7/7/26

PAULINE HUBBARD

7/7/26

Date: 06/07/2026

Alsager Town Council

Page 1

Time: 09:54

Bank Reconciliation Statement as at 30/06/2026
for Cashbook 8 - CCLA PSDF

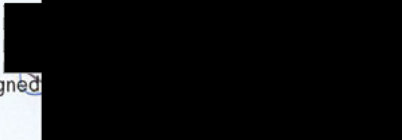
User: J.MELIA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA PSDF 0124210001PC	30/06/2026		709,348.60
			<u>709,348.60</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			709,348.60
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			709,348.60
		Balance per Cash Book is :-	709,348.60
		Difference is :-	0.00

Signatory 1:

Name JULIE MADON Signed  Date 7/7/26

Signatory 2:

Name CHRIS VENABLES Signed  Date 7/7/26

Date: 06/07/2026

Alsager Town Council

Page 1

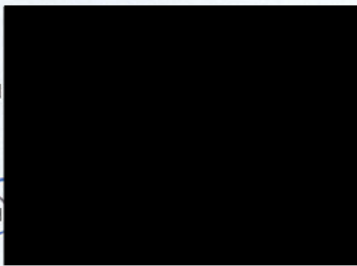
Time: 09:54

User: J.MELIA

Bank Reconciliation up to 30/06/2026 for Cashbook No 8 - CCLA PSDF

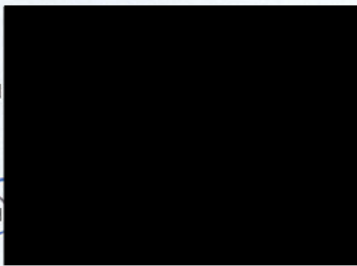
Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
21/05/2026	CCLA Trans	50,000.00		50,000.00		R ☒	Current Bank A/c
21/05/2026	CCLAtfrev		50,000.00	50,000.00		R ☒	Receipt(s) Banked
02/06/2026	Dividend		2,461.93	2,461.93		R ☒	Receipt(s) Banked
18/06/2026	CCLAtfrev	25,000.00		25,000.00		R ☒	Current Bank A/c
		<u>75,000.00</u>	<u>52,461.93</u>				

Signatory 1:

Name JULIE MASON. Signed 

Date 7/7/26

Signatory 2:

Name CHRIS NEWABLES. Signed 

Date 7/7/26

Statement of Account

Mrs Joanne L Melia
5 Lawton Road
Alsager
STOKE-ON-TRENT
ST7 2AE

5 July 2026

Account name: **ALSAGER TOWN COUNCIL**
Account number: **PS3078607-001**
Statement period: **31/05/2026 to 30/06/2026**

Account summary

Total valuation as at 30 June 2026 **£709,348.60**
Total valuation as at last statement at 31 May 2026 **£731,886.67**

Holdings as at 30 June 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	709,348.6000	£1.00	£709,348.60

Total value
£709,348.60

Transactions for the period from 31 May 2026 to 30 June 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/06/2026	Income Reinvestment	2,461.9300	£1.0000	£2,461.93
18/06/2026	Withdrawal	-25,000.0000	£1.0000	-£25,000.00

Correspondence address

clientservices@ccla.co.uk

Freephone 0800 022 3303

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 3.83% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
Jun 2026	02/07/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£2,276.95	PS3078607-001

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Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

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ALSAGER TOWN COUNCIL

Report to: Alsager Finance and Governance Committee

Meeting date: 29 July 2026

Agenda item: 9

Prepared by: Town Clerk

Subject: Finance Member Internal Audit Checks

Purpose of the Report

To confirm checks have been carried out by the Chair of Finance and Governance on 7 July, as part of the governance framework to ensure there is financial probity in how the Council manages its resources.

Governance Requirements

Paragraph 3 of Clause 2.2 of the approved Financial Regulations states:

‘A member of the Council, usually the Chair of the Finance Committee, will carry out sample checks of income, expenditure and payroll procedures at least twice a year to confirm probity controls. This should include verifying bank account details and evidenced with a member signature, date and reported to the Town Council upon completion.’

Member Checks

1. Income

The following sample of sales income shown in the finance system has been checked to confirm it is appropriate, correctly priced and accurately recorded:

Invoice Date	Inv. Ref.	Value
15/04/26	WI	115.00
21/05/26	Mason	110.00
05/06/26	Car boot	10.00

The following checks have been successfully applied to this sample:

- Checking the nature of services/goods supplied shown on the sales invoice.
- Checking the amount charged matches current fees and charges; and
- Confirming the income has been treated correctly in the finance system.

2. Expenditure

The following sample of expenditure items in the Council's purchase ledger daybooks has been checked to confirm it is appropriate and correctly authorised:

Invoice Date	Inv. Ref.	Value
04/04/26	CHALC	1,631.80
10/03/26	Gallager	5,761.57
29/05/26	Prism	378.01

The following checks have been successfully applied to this sample:

- Checking the nature of services/goods supplied shown on the purchase invoice; and
- Verifying proper approvals have been obtained prior to payment.

These transactions are systematically and individually checked and approved by the Chair of the Finance and Governance Committee before payment is made to the supplier to ensure the amount in the payment run matches the approved invoice.

3. Payroll

A sample of payments passing through April to June payroll payments has been checked to confirm it is appropriate, payroll schedules are correctly used for payments and payments go to the correct person.

- Verifying correct bank account details were used by comparing the details on the NatWest Bank payment schedule with Admin's employee personnel records.
- Payroll calculations were revisited with the Deputy Clerk.

Recommendation

That the report is noted to acknowledge the Quarter 1 checks have been carried out .

Alsager Town Council
Risk Assessment – 2026-27

Scoring Matrix:

Likelihood: Unlikely (1); Possible (2); Highly Likely (3)

Impact: Negligible (1); Moderate (2); Severe (3)

Risk Score: Low (1-2) - Action is required to reduce the risk, although low priority

Medium (3-4) - Action required to control. Interim measures may be necessary in the short term

High (5+) - Action required urgently to control risks. Unacceptable

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
1	Failure to attract sufficient candidates for Member vacancies or elections	1. Reduced representation of neighbourhoods. 2. Lack of resource. 3. Meeting inquorate.	Members and Council activities.	2	1	3	This risk seems to have decreased over the last 12 months due to 3 bi elections being called.
2	Loss of services of Town Clerk or other key personnel	Interruption to effective administration.	Members, Town Clerk and other key personnel.	3	2	6	There is always a risk when key personnel are missing for a long period of time. We are now multi tasking with other members of staff .
3	Loss of volunteer support	1. Operational issues running events (e.g. Christmas light). 2. Council has to pick up service delivery (e.g. allotments). 3. Reputational damage.	Public services and Council.	3	2	6	1. Close engagement with partners. 2. SLA's with the AGA and the Round table which are the most concerning groups. 3. The AGA leaving post would impact TC staff costs. In the draft report there is a concern of loss of volunteer support. 4. Positive outcome when ATC organised street market.
4	Alsager institute Charity	Potential for the Charity to be in financial difficulty (all Councillors responsible as Trustees and Body Corporate).	Community and Councillors as body corporate.	2	1	2	1. Many improvements have been done to the building to make it a more attractive offer. 2. There is a rent review being carried out with an independent valuation.

Alsager Town Council

Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
5	Inadequate fixed asset control	Fixed asset record keeping inconsistent.	Town Clerk and Facilities Manager.	1	2	2	The work conducted in FY 2025/26 has vastly improved the accuracy of the FAR and now personnel are aware of the implications and impact of not following process and are fully trained. The FAR is now a true reflection of the actuals.
6	Bad publicity relating to the Town Council	1. Reduces confidence. 2. Loss of reputation of officers.	Members, Town Clerk and other key personnel.	2	3	6	1. This has sadly become worse recently with members writing in the press and on social media which has impacted the TC reputation. 2. The Mayor has now taken action to hopefully improve the situation and reduce the poor perception.
7	Non-signing of Town Hall lease	The lease is now in principal agreed with our solicitors and with CE for final approval. We have a two year lease with a 6 month break out clause.	Members, Town Clerk and other key personnel.	2	1	2	This is now being held with CE Legal and confirmation it will be in place soon.
8	Allegations of libel or slander	1. Potential for litigation. 2. Costs of investigation. 3. Reduces confidence.	Members and officers.	3	1	3	1. Town Clerk to intervene at meetings. 2. Review press releases or newsletter articles before release. 3. Adequate insurance cover. 4. The Mayor has recently intervened.
9	Inadequate document control	1. Poor evidence. 2. Poor support to Members.	Town Clerk.	3	1	3	1. Adequate filing and retrieval system in place, including external support from Prism with Microsoft 365.
10	Failure to recognise and address conflict of member's interests arising from incomplete or inaccurate register	1. Lack of transparency. 2. Complaints of unfairness or bias. 3. Lack of trust by residents.	Members and Town Clerk.	2	1	2	Due to changes in the localism act Cllr addresses removed from their ROI. Members endeavour to declare DOI at all meetings.
11	Failure to meet statutory requirements for Town Council finances	1. Failure to complete / submit Annual Return on time resulting in negative auditor report. Public confidence suffers. 2. Failure to calculate / submit precept on time resulting in	Town Clerk, Finance Manager, Officers and residents.	2	1	2	1. Qualified officers in place with regular training. 2. Efficient diary management. 3. On calendar of meetings so scrutiny by committees. 4. Town Clerk to respond to CEC notices. 5. Agenda item for members to consider and approve. 6. Appropriate budget setting process and timetable.

Alsager Town Council

Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
		inadequate resources to meet commitments and re-billing cost. 3. Improper financial records resulting in wasted resources.					7. Compliance of records checked against JPAG. 8. Adequate policies in place. 9. Regular reporting to Council for its scrutiny. 10. It must be noted the standard of the last Internal Audit audits.
12	Failure to properly account for taxation (PAYE and VAT)	1. Fines or penalties. 2. Wasted resources. 3. Negative impact on budget. 4. Damaged reputation.	Town Clerk, key personnel and residents.	3	2	6	1. Deputy Clerk and Finance Officer review and process the payroll for all staff. Process very good and if an issue we would have to outsource but we do have 3 key personnel which are trained. TC checks every month. 2. Internal auditor checks. 3. Member checks and a better process. 4. External providers review VAT process and submits tax returns to HMRC. 5. All processes documented to ensure consistency and records if key staff leave. 6. VAT Specialist membership in place but currently struggling with feedback and the Clerk is intervening. The Civic extension needs clarity.
13	Failure to follow proper procurement requirements	1. Improper contracting and failure to follow financial regulations resulting in losses, poor levels of service, increased costs and lack of trust by residents. 2. Orders fail to meet agreed standards resulting in an inability to fulfil service obligations. 3. Orders the subject of procurement fraud (price fixing, market sharing, manipulation of standards or procedures, bribery, conflict of interest or cyber fraud).	Town Clerk, Officers and Council.	2	1	2	1. Latest NALC model financial regulations are adopted. 2. Regulations reviewed annually or following changes. 3. Town Clerk and relevant managers have conducted training in 2026. 4. Purchase order system and Procurement Policy implemented. 5. Controls reviewed by Internal Audit. 6. Agreed delegations in place for authority to spend. 7. Internal controls (Standing Orders and Financial Regulation) in place outlining clear governance audit trails and scrutiny. 8. Fraud awareness and training for officers in place. 9. Fidelity Insurance in place. 10. Councillors declare interests where necessary and recorded in minutes.

Alsager Town Council

Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
		4. Contractor fraud: overcharges, requests duplicate payments, phantom suppliers, raises false invoices or gives false performance reporting.					11. IT security measures in place. 12. Credit card policy in place. 13. Role segregation between placing order and paying. 14. Supplier bank information verified by officers, changes to bank details checked (no cash payments allowed). 15. Finance package does not allow duplicate invoicing. 16. Poor performance under partnership agreements – there are regular performance reviews with the AGA and the Round Table.
14	Failure of IT systems	1. Loss of data causing in interruption to effective operations and statutory compliance resulting in financial loss. 2. Loss of broadband.	Town Council officers.	3	1	3	1. External hard drive backed up daily. 2. Cloud based storage. 3. Retrieval and general support from Prism. 4. Encryption of Laptops. 5. Anti-virus and Ransomware protection in place. 6. Multifactor authentication for all staff and 15 councillors. 7. The Civic Wi-Fi has been adapted to Guest Wi-Fi. 8. IT Procedures in process of being in place for Clover hand held devices. 9. New phone system instructed due to new regulations.
15	Inadequate insurance	Inadequate insurance resulting in a balance of costs to be found.	Town Clerk, Council and residents.	3	1	3	New insurance providers in 2026/27.
16	Fraud by members or officers	Resulting in damage to reputation, costs and litigation.	Town Clerk or other key personnel.	2	1	2	1. Adequate internal audit. 2. Regular reporting to members. 3. Role segregation. 4. Control systems in place for managing expenditure. 5. Fidelity insurance in place.
17	Failure to comply with relevant legislation	Regarding all areas including data protection of HR, resulting in damage to reputation, fines, costs, poor performance and loss of service and litigation.	Members and officers.	3	1	3	1. Maintain membership of ChALC and other external professional bodies (e.g. Worknest, SLCC and EW). 2. Internal and external auditor monitors compliance Council to maintain Quality status.

Alsager Town Council
Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
							3. Individual officers have professional and appropriate training and updates when legislation changes. 4. Recruitment of qualified staff. 5. Use of planning consultant for complex planning applications. 6. Policies and Staff Handbook developed and maintained. 7. Checks for personal data are performed. 8. IT security systems in place. 9. Appraisal system in place. 10. Planning – courses have been identified for Councillors. Neighbourhood Plan in progress of being reviewed. ATC is only a consultee.
18	Poor management of stock (including bar) and cash	Potential financial loss due to incorrect selling price, theft or wastage.	Public services and officers.	2	2	4	1. Policies and procedures (incl. cash handling). 2. Staff training. 3. Monthly stock takes by external contractor (ensures independence and separation of duties) but a £222 retail loss YTD. We are monitoring. 4. Analysis of stock sold against till readings and wastage. 5. Civic Manager checks, periodic checks by other officers. 6. Role segregation between officers.
19	Poor engagement with the electorate	1. Poor public consultation resulting in decisions not based on evidence. 2. People disenfranchised. 3. Failure to respond to elector's wish to inspect accounts resulting in complaint; and not being compliant (incl. Transparency Code). 4. Failure to correctly identify local needs or wishes resulting in electorate not being represented and resource not being applied.	Members, Council, Town Clerk and community.	2	1	2	1. Ensure meeting dates, agendas and minutes are published (notice boards, social media, press, newsletters and website). 2. Social media following increased from 200 to 1,400 since 2024. 3. Hard copy newsletter delivered. 4. Include public participation on all agendas. 5. Annual Parish Meeting held and advertised in a personal invitation. 6. Run referendum/consultation for major decisions. 7. Councillor surgeries. 8. Neighbourhood Plan feedback. 9. Working groups in place including members of public.

Alsager Town Council

Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
		5. Lack of public participation at meetings resulting in public voice not being heard, lack of interest in vacancies and lack of transparency.					10. New Business Working Group.
20	Members acting alone outside meetings	1. Members non-compliant. 2. Indemnities invalid. 3. Personal risk	Members and Council.	2	1	2	1. Councillors given "Good Councillor Guide." 2. Members attend relevant training 3. Some monitoring or advice available by officers.
21	Council decisions not implemented	1. Confidence undermined. 2. Reputation damaged. 3. Losses.	Town Clerk, Council and officers.	2	1	2	1. Draft minutes published and considered at next meeting. 2. Action on Minutes completed by Town Clerk and other officers to ensure actions are completed. 3. Matters are reported to Council.
22	Failure to properly manage finances	1. Inadequate annual precept and unsound budget resulting in insufficient resources. 2. Failure to stay within budgets (arising from spending outside of powers and inadequate controls) resulting in overall overspend and inability to operate some services. 3. Poor use of resources and holding inadequate reserves resulting in inability to meet commitments.	Members, officers and community.	2	1	2	1. Town Clerk, officers and members to build a sound budget, using risk register and known commitments. 2. Members to consider Reserves Policy and Financial Regulations. 3. Member officer review of regular budget monitoring 4. Internal auditor checks. 5. Level of reserves reviewed by members and officers as part of budgeting setting and monitoring. 6. Appropriate reserves policy (set percentage of net revenue expenditure). 7. Internal and External Auditors.
23	Lack of professional advice	Poor decisions.	Town Clerk or other key personnel.	2	2	4	1. Maintain membership of ChALC, SLCC and Worknest. 2. Professional fees budget and consultancy fees budget in place to provide resources to take professional advice. 3. Civic extension will need advice on procurement and VAT
24	Lack of defined objectives or Strategy of the Town Council	1. Resources not directed. 2. Poor performance.	Members and residents.	1	2	2	1. Committee meetings feed into budget setting process. 2. Council to complete Corporate Strategy and MTFP (by May25). 3. Corporate Strategy in place with quarterly updates.

Alsager Town Council

Risk Assessment – 2026-27

No.	Item	Hazard	At risk	Impact	Likelihood	Risk Score	Measures / Comment
25	Damage to fixed assets	Either due to an accident or vandalism resulting in cost of repairs and, in the meantime, loss of service.	Town Clerk, Council and residents.	2	1	2	1. Maintain insurance. 2. Regularly inspect assets. 3. CCTV in place. 4. Liaise with police.
26	Loss to third parties	1. Possible litigation. 2. Costs/damages.	Town Clerk, Council and residents.	2	1	2	1. Review Health and Safety policy and documents. 2. Maintain adequate insurance. 3. Check contractor insurance. 4. Support from Worknest
27	Poor performance under partnership agreement (incl SLA)	1. Partner/contractor fails to fulfil obligations (including supplying sub-standard materials). 2. Reputational damage.	Public service and Council.	2	1	2	1. Goods checked against orders before acceptance. 2. Responsible office actively manages contract. 3. Policies (finance regulations require supplier checks prior to appointment) and SLAs in place. 4. Internal audit carried out three times per year
28	Failure to adequately monitor and maintain fixed assets	1. Loss of assets and inaccurate asset value on Accounts Return. 2. Improper control. 3. Poor auditor's report. 4. Loss of services.	Council and residents.	1	3	3	New procedure in practice
29	Unplanned expenditure results in overspend against budget	1. Unplanned elections result in significant unbudgeted costs. 2. Managing assets leads to at times unplanned expenditure.	Council.	2	3	6	1. Planned extension at Civic to accommodate officers 2. Expenditure must be planned 3. PWL will be considered 4. VAT implications will be a concern

Key:

1-2
3-4
5+

ALSAGER TOWN COUNCIL

Report to: Alsager Finance and Governance Committee

Meeting date: 29 July 2026

Agenda item: 11

Prepared by: Town Clerk

Subject: Petty Cash Discrepancy

Purpose of the Report

To inform the Finance and Governance Committee that there was a discrepancy of £30.00 in the petty cash.

Background Information

The following is contained within the banking and cash handling procedure:-

CASH LOSSES

- 1.1. If it is identified that cash has gone missing, the Town Clerk / RFO shall be informed at the earliest opportunity.
- 1.2. If deemed necessary by the Town Clerk / RFO, the police should be informed at the earliest opportunity.
- 1.3. If deemed necessary by the Town Clerk / RFO, and in line with the terms and conditions contained within the insurance policy, the insurance company should be informed at the earliest opportunity.
- 1.4. A report should be prepared to the next Finance & Governance Committee.
- 1.5. The Town Clerk / RFO should investigate the cash loss and review processes to identify if there are any weaknesses in controls which need to be improved.
- 1.6. The income should be recorded in the accounts as usual but recorded in the first instance as an outstanding debtor, rather than a receipt into the Council's bank account.
- 1.7. Following conclusion of investigations, if the money is identified as being irrecoverable, the debt can only be approved for write off by the Council. This is a matter for the concern of the council only, and cannot be delegated to an officer or Committee.
- 1.8. After Council approving the write off, the debtor shall be written off and recorded in the income and expenditure account as a charge, recorded as a 'financial loss'.
- 1.9. Where it is suspected that the Clerk may be involved then the Chairman of the Council and Internal Auditor should be informed.

Current Position

The petty cash was reconciled on Monday 14 July and there was a £29.75 shortfall which was reported to myself that day. A member of staff had already admitted to the Civic Manager that they felt it was their fault as they had purchased cases of bottled beer on the Saturday evening and had not replaced the change to the value of £29.75.

There had been a staff shortage and they had worked an extra shift following working Friday night to cover a wedding on the Saturday evening. The cellar had not cooled the beer due to the excessive heat and the draft beer was off. This obviously generated complaints from the hirers so they called the Civic Operations Manager and she had approved a reduction in cost of the bottled beer. The bottled beer sold out and they had to replenish from Asda at short notice.

The petty cash was used from the safe (which is procedure).

They had one member of staff sick and it was when the weather was very hot.

Following a conversation with the Chair of Finance and Governance Committee it was agreed, despite the employee offering to repay the loss, to write off the financial loss.

Recommendation

Due the circumstances the Committee agree with the decision and investigate the removal of petty cash in its entirety.