

Alsager Town Council
Draft Town Council Budget 2024/25 and Medium-Term Finance Plan ('MTFP')



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Table 1: Town Council draft budget 2024/25 and MTFP (detail)

Town Council	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Salaries (net of recharge)	-£180,058	-£190,615	-£209,782	-£216,076	-£222,558
Mileage	-£200	-£200	-£207	-£213	-£220
Eye Tests	-£150	-£150	-£155	-£160	-£165
Training	-£1,248	-£1,500	-£3,554	-£1,601	-£1,649
Insurance	-£1,191	-£1,865	-£2,622	-£2,701	-£2,782
Recruitment Fees	-£9,845	-£1,845	-£1,911	-£1,969	-£2,028
Staff costs	-£192,692	-£196,175	-£218,232	-£222,719	-£229,401
Bank Interest Reserve A/C (1)	£14,697	£4,000	£10,000	£6,000	£6,000
Precept	£551,176	£551,176	608,070	648,084	676,233
Income	£565,873	£555,176	£618,070	£654,084	£682,233
Photocopier Lease	-£1,271	-£1,472	-£1,525	-£1,571	-£1,618
Photocopier Charges	-£1,774	-£2,160	-£2,238	-£2,305	-£2,374
Stationery	-£2,264	-£2,264	-£2,346	-£2,416	-£2,489
Postage	-£500	-£500	-£518	-£534	-£550
Telephones & BB	-£1,299	-£1,304	-£2,000	-£2,060	-£2,122
Subscriptions	-£2,595	-£2,989	-£3,566	-£3,673	-£3,783
IT Software/Support/Maintenance	-£11,876	-£11,936	-£17,590	-£18,117	-£18,661
Website Support & Maintenance	-£266	-£253	-£262	-£269	-£278
Communication / Publicity	-£828	-£600	-£870	-£896	-£923
Insurance	-£2,107	-£3,323	-£3,000	-£3,090	-£3,183
Audit Fees External	-£3,101	-£1,988	-£2,060	-£2,121	-£2,185
Audit Fees Internal	-£823	-£823	-£852	-£878	-£904
Payroll Service	-£816	-£826	-£856	-£882	-£908
Professional Fees	-£14,830	-£7,022	-£7,274	-£7,493	-£7,718
Consultancy Fees	-£3,000	-£3,000	-£3,108	-£3,201	-£3,297
Recruitment Fees	-£4,300	£0	£0	£0	£0
Office Lease	-£2,772	-£4,300	-£13,500	-£13,905	-£14,322
Office Service Charges	-£764	-£2,772	-£13,500	-£13,905	-£14,322
Bank Charges	-£262	-£1,040	-£1,077	-£1,110	-£1,143
Refuse Collection	£0	-£621	-£643	-£663	-£683
Window Cleaning	-£360	-£360	-£373	-£384	-£396
Office consumables / Hospitality	-£500	-£500	-£518	-£534	-£550
Repairs & Maintenance	-£206	-£206	-£213	-£220	-£226
Rates	-£3,628	-£3,635	-£7,300	-£7,665	-£8,048
Quality Council Status Costs	-£100	£0	-£300	£0	£0
GDPR Costs	-£55	-£60	-£62	-£64	-£66
Contingency	-£3,039	-£3,789	-£10,000	-£10,000	-£10,000
H&S	-£118	-£117	-£122	-£125	-£129
Non-staff costs	-£63,453	-£57,859	-£95,673	-£98,080	-£100,876

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Town Council	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Chairman's Allowance	-£1,822	-£1,822	-£1,887	-£1,944	-£2,002
Member's Training	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099
Room Hire for Meetings	-£5,000	-£5,000	-£5,180	-£5,335	-£5,495
Civic Regalia	-£277	£0	-£287	-£296	-£304
Licences & Fees	-£23	£0	£0	£0	£0
Town Council costs	-£8,122	-£7,822	-£8,390	-£8,642	-£8,901
Equipment Purchases	-£1,815	-£1,000	-£1,036	-£1,067	-£1,099
IT Equipment	-£745	-£245	-£9,970	-£8,044	-£2,492
Total Capital Costs	-£2,560	-£1,245	-£11,006	-£9,111	-£3,591
Grants	-£50,000	-£50,000	-£35,000	-£45,000	-£45,000
Grants for King's Coronation	-£473	-£1,000	£0	£0	£0
Defibrillator Grants	-£2,000	-£2,000	-£2,000	£0	£0
Grant Payment to Alsager Institute - H&S	£0	£0	-£5,000	-£5,150	-£5,305
Institute - Grant for operational costs	£0	£0	-£11,500	-£11,500	-£11,500
Institute - Grant for Capital Reserve	£0	£0	-£3,500	-£3,500	-£3,500
Grants & Donations	-£52,473	-£53,000	-£57,000	-£65,150	-£65,305
Cedar Avenue JUOS Phase 1	-£50,963	£0	£0	£0	£0
CCTV – additional cameras	-£17,000	-£18,697	£0	£0	£0
Project Costs Total	-£67,963	-£18,697	£0	£0	£0
Expenditure	-£387,263	-£334,798	-£390,302	-£403,702	-£408,074
Income	£606,527	£595,830	£618,070	£654,084	£682,233
Net Income over Expenditure (recurring)	£219,265	£261,032	£227,768	£250,382	£274,159
General Res - grants	£0	£0	£37,500	£0	£0
EMR - overtime	£0	£0	£7,000	£0	£0
EMR - Town Clerk training	£0	£0	£2,000	£0	£0
EMR - recruitment	£8,000	£8,000	£0	£0	£0
EMR - external audit (challenge)	£1,113	£1,113	£0	£0	£0
EMR - professional fees	£8,057	£8,057	£0	£0	£0
EMR - equipment	£737	£737	£0	£0	£0
EMR - IT equipment	£500	£500	£0	£0	£0
EMR - Defibrillator grant	£2,000	£2,000	£2,000	£0	£0
Capital Res - IT equipment	£0	£0	£9,970	£8,044	£2,492
Capital Res - bank interest	-£14,697	-£4,000	-£10,000	-£6,000	-£6,000
CIL - income to be earmarked	-£40,654	-£40,654	£0	£0	£0
CIL - to finance CAJUOS Phase 1	£50,963	£50,963	£0	£0	£0
Total Use of Reserves	£16,019	£26,716	£48,470	£2,044	-£3,508
Total Net Income over Expenditure after reserves	£235,283	£287,748	£276,238	£252,426	£270,651

Table 2: Planning, Environmental and Community draft budget 2024/25 and MTFP (detail)

Planning, Environment and Community

Community engagement (TOR 3)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Fairtrade Activities	-£700	-£700	-£500	-£500	-£500
Expenditure	-£700	-£700	-£500	-£500	-£500

Community safety (TOR 4)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
CCTV Service	-£7,637	-£7,637	-£8,339	-£8,339	-£8,339
Expenditure	-£7,637	-£7,637	-£8,339	-£8,339	-£8,339

Environment (TOR 5)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Environmental working group	-£3,600	-£2,000	-£500	-£500	-£500
Expenditure	-£3,600	-£2,000	-£500	-£500	-£500

Health & wellbeing (TOR 7)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Defibrillator costs	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099
Expenditure	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099

Economic wellbeing & tourism (TOR10)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Grant / Sponsorship Income	£0	£0	£0	£0	£0
Christmas Tree	-£500	-£500	-£2,000	-£2,000	-£2,000
Net Expenditure	-£500	-£500	-£2,000	-£2,000	-£2,000

Heritage (TOR 21)	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Remembrance parade road closure	-£1,500	-£1,500	-£1,554	-£1,601	-£1,649
Expenditure	-£1,500	-£1,500	-£1,554	-£1,601	-£1,649

Public Consultation	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
General provision	-£500	-£500	-£500	-£500	-£500
Expenditure	-£500	-£500	-£500	-£500	-£500
PEC - net expenditure	-£15,437	-£13,837	-£14,429	-£14,507	-£14,587

Use of Reserves	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Environmental WGs (EMR)	£1,600	£1,712	£0	£0	£0
Remembrance Day (EMR)	£1,500	£1,500	£0	£0	£0
Expenditure after Reserves	-£12,337	-£10,625	-£14,429	-£14,507	-£14,587

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Table 3: Alsager Civic draft budget 2024/25 and MTFP (detail)

Alsager Civic	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Bar	£90,224	£75,000	£94,735	£99,472	£104,446
Catering (incl Mkt café)	£3,523	£0	£3,523	£3,699	£3,884
Civic Bowls Club	£0	£1,342	£0	£0	£0
Room Hire (commercial)	£77,845	£66,094	£81,737	£85,824	£90,115
Room Hire (community)	£2,183	£0	£2,292	£2,407	£2,527
Cinema tickets (community)	£5,147	£6,667	£6,667	£6,667	£6,667
Bingo tickets (community)	£1,364	£1,726	£1,726	£1,726	£1,726
Cinema Raffle	£0	£325	£0	£0	£0
Equipment hire	£2,062	£1,500	£2,062	£2,062	£2,062
Events	£13,294	£11,347	£13,383	£14,053	£14,755
Market	£10,912	£700	£11,458	£12,030	£12,632
Tots/Disco (community)	£989	£0	£1,000	£1,000	£1,000
Total Income	£207,543	£164,701	£218,583	£228,939	£239,814
Bar purchases	-£34,646	-£28,800	-£35,999	-£37,799	-£39,689
Catering purchases	-£1,675	£0	-£1,691	-£1,776	-£1,864
Events costs	-£10,091	-£10,038	-£12,186	-£12,551	-£12,925
Cinema Costs	-£5,081	-£5,694	-£5,899	-£6,076	-£6,258
Bingo Costs	-£184	-£180	-£186	-£192	-£198
Table Cloth Laundering	-£1,305	-£1,071	-£1,500	-£1,545	-£1,591
Security Costs	-£7,478	-£6,225	-£7,000	-£7,210	-£7,426
Total Direct Costs	-£60,460	-£52,008	-£64,462	-£67,149	-£69,952
Salaries	-£118,328	-£112,545	-£161,769	-£166,622	-£171,620
Management Admin	-£45,436	-£45,436	-£38,645	-£39,804	-£40,998
Employer's Ni	-£5,618	-£3,847	£0	£0	£0
Pensions	-£22,653	-£22,269	£0	£0	£0
Mileage	-£153	-£153	-£159	-£163	-£168
Eye Tests	-£150	-£150	-£155	-£160	-£165
Training	-£2,000	-£2,000	-£2,072	-£2,134	-£2,198
Insurance	-£1,298	-£1,081	-£2,505	-£2,580	-£2,658
Total Staff Costs	-£195,636	-£187,481	-£205,304	-£211,463	-£217,807
Photocopier Charges	-£647	-£432	-£670	-£690	-£711
Stationery	-£250	-£250	-£259	-£267	-£275
Postage	-£138	-£138	-£143	-£147	-£152
Telephones & BB	-£773	-£773	-£801	-£825	-£850
Equipment Hire	-£1,031	-£1,286	-£1,068	-£1,100	-£1,133
IT Software support	-£6,038	-£6,038	-£6,255	-£6,443	-£6,636
Website support	-£3,490	-£3,630	-£653	-£672	-£692
Audit Fees Internal	-£400	-£400	-£414	-£427	-£440
Payroll Service	-£1,241	-£1,350	-£1,286	-£1,324	-£1,364

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Alsager Civic	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Professional Fees	-£1,440	-£1,440	-£1,492	-£1,537	-£1,583
Bank Charges	-£3,377	-£3,377	-£3,499	-£3,604	-£3,712
Refuse Collection	-£3,221	-£3,267	-£3,337	-£3,437	-£3,540
Cleaning Supplies	-£1,602	-£1,640	-£2,186	-£2,289	-£2,398
Uniforms	-£500	-£500	-£518	-£534	-£550
H&S	-£3,697	-£3,700	-£3,830	-£3,945	-£4,063
Licences & Fees	-£2,767	-£2,719	-£2,867	-£2,953	-£3,041
Promotions / Marketing	-£4,180	-£4,186	-£4,330	-£4,460	-£4,594
Contingency	£0	£0	-£3,000	£0	£0
Total Supplies & Services	-£34,792	-£35,126	-£36,608	-£34,654	-£35,734
Insurance	-2,725	-£2,725	-£2,823	-£2,908	-£2,995
Window Cleaning	-£360	-£360	-£400	-£412	-£424
R&M	-£7,511	-£5,000	-£7,000	-£7,000	-£7,000
Grounds Maintenance	-£625	-£625	-£648	-£667	-£687
Rates	-7,236	-£10,155	-£7,960	-£8,198	-£8,444
Electricity	-£17,875	-£20,748	-£21,785	-£22,875	-£24,018
Gas	-£6,432	-£5,659	-£6,754	-£7,091	-£7,446
Water	-£3,233	-£3,275	-£3,349	-£3,450	-£3,553
Total Premises Costs	-£45,997	-£48,547	-£50,719	-£52,601	-£54,568
Total Revenue Expenditure	-£336,884	-£323,162	-£357,092	-£365,867	-£378,062
Total Income	£207,543	£164,701	£218,583	£228,939	£239,814
Efficiency saving (5%)	£0	£0	£0	£18,270	£23,270
Civic Operating Deficit	-£129,341	-£158,461	-£138,510	-£118,635	-£114,955
Replacement Equipment	-£15,525	-£11,000	-£3,000	-£3,000	-£3,000
IT Equipment	-£1,132	-£1,132	-£1,150	-£1,185	-£1,220
Repair & Maintenance	-£4,000	-£4,500	£0	£0	£0
Public Works Loan Payment	-£14,411	-£14,519	-£14,519	-£14,519	-£14,519
Civic Development Costs	£0	£0	-£10,000	-£12,000	-£5,000
Total Civic Capital Costs	-£35,068	-£31,151	-£28,669	-£30,704	-£23,739
Total Expenditure	-£371,952	-£354,313	-£385,761	-£396,571	-£401,801
Total Income	£207,543	£164,701	£218,583	£228,939	£239,814
Efficiency saving (5%)	£0	£0	£0	£18,270	£23,270
Civic Deficit	-£164,409	-£189,612	-£167,179	-£149,338	-£138,694
Operating costs (EMR)	£5,030	£0	£0	£0	£0
Capital costs (Capital Res)	£0	£0	£10,000	£12,000	£5,000
Capital costs (EMR)	£13,500	£0	£0	£0	£0
Total Use of Reserves	£18,530	£0	£10,000	£12,000	£5,000
Underlying Civic Deficit	-£145,879	-£189,612	-£157,179	-£137,338	-£133,694

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Table 4: Alsager Services draft budget 2024/25 and MTFP (detail)

Services	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Staff costs	-£8,725	-£8,725	-£14,255	-£14,683	-£15,123
Telephone & broadband	-£380	-£355	-£394	-£405	-£418
Equipment purchases	-£500	-£500	-£500	-£515	-£530
Insurance	-£226	-£230	-£178	-£184	-£189
External contractors	-£13,625	-£15,368	-£15,368	-£15,829	-£16,304
Cleaning supplies	-£515	-£515	-£515	-£530	-£546
Repairs & maintenance	-£4,175	-£4,200	-£3,000	-£2,100	-£5,100
Capital works	£0	£0	-£3,000	£0	-£7,750
Electricity	-£1,839	-£2,015	-£2,116	-£2,222	-£2,333
Water	-£780	-£780	-£808	-£832	-£857
H&S	-£454	-£437	-£470	-£484	-£499
Public Conveniences costs	-£31,219	-£33,125	-£40,604	-£37,785	-£49,650
Staff costs	-£8,343	-£8,343	-£10,687	-£11,007	-£11,337
Insurance	-£88	-£92	-£134	-£138	-£142
Management charge	-£5,083	-£5,083	-£5,270	-£5,428	-£5,591
Repairs & maintenance	-£1,500	-£1,500	-£1,554	-£1,601	-£1,649
Water	-£1,320	-£1,320	£0	£0	£0
AGA fee	£8,472	£8,472	£7,583	£7,810	£8,045
Allotments net costs	-£7,862	-£7,866	-£10,061	-£10,363	-£10,674
Staff costs	-£20,385	-£20,385	-£32,065	-£33,027	-£34,018
Staff mileage/fuel	-£500	-£500	-£518	-£534	-£550
Telephone & broadband	-£257	-£500	-£518	-£534	-£550
Training	-£3,000	-£1,000	-£200	-£206	-£212
Equipment purchases	-£7,563	-£2,850	-£1,000	-£1,030	-£1,061
IT support	-£130	-£150	-£155	-£160	-£164
Insurance	-£64	£0	-£401	-£413	-£425
Materials	-£2,892	-£1,500	-£1,554	-£1,601	-£1,649
Uniform	-£1,200	-£500	-£518	-£534	-£550
Town Centre planting	-£6,074	-£9,674	-£11,000	-£11,330	-£11,670
Street furniture & planters	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099
Town Centre Services costs	-£43,065	-£38,059	-£48,965	-£50,434	-£51,947
Total Services net costs	-£82,146	-£79,050	-£99,630	-£98,581	-£112,270
Town Ranger (EMR)	£8,483	£0	£0	£0	£0
Street furniture and planters (CIL)	£1,000	£0	£1,036	£1,067	£1,099
Services net costs after Reserves	-£72,663	-£79,050	-£98,594	-£97,514	-£111,171

Table 5: Key components of the Capital Programme and its funding

Capital Programme	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
Equipment Purchases	-£1,815	-£1,000	-£2,036	-£1,067	-£1,099
IT Replacement Programme	-£745	-£245	-£9,141	-£8,044	-£2,492
IT New - Cybersecurity	£0	£0	-£829	£0	£0
Town Council	-£2,560	-£1,245	-£12,006	-£9,111	-£3,591
Replacement Equipment	-£15,525	-£11,000	-£3,000	-£3,000	-£3,000
IT Equipment	-£1,132	-£1,132	-£1,150	-£1,185	-£1,220
Repair & Maintenance	-£4,000	-£4,500	£0	£0	£0
Public Works Loan Repayment	-£14,411	-£14,519	-£14,519	-£14,519	-£14,519
Capital programme (tba)	£0	£0	-£10,000	-£12,000	-£5,000
Civic	-£35,068	-£31,151	-£28,669	-£30,704	-£23,739
Combi Boiler	£0	£0	-£3,000	£0	£0
Flooring replacement	£0	£0	£0	£0	-£3,000
Decoration	£0	£0	£0	£0	-£4,750
Public Conveniences	£0	£0	-£3,000	£0	-£7,750
Street Furniture & Planters	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099
Town Centre Services	-£1,000	-£1,000	-£1,036	-£1,067	-£1,099
Total Capital Expenditure	-£38,628	-£33,396	-£44,711	-£40,881	-£36,179

Capital Funding	Forecast FY23-24	Budget FY23-24	Budget FY24-25	MTFP FY25-26	MTFP FY26-27
EMR - TC Equipment	£737	£0	£0	£0	£0
EMR - TC IT equipment	£500	£0	£0	£0	£0
Capital Res - TC IT equip	£0	£0	£9,970	£8,044	£2,492
Capital Res - Civic development	£0	£0	£10,000	£12,000	£5,000
CIL - Street planters & furniture	£1,000	£1,000	£1,036	£1,067	£1,099
Precept - remainder	£36,391	£32,396	£23,705	£19,771	£27,588
Total Capital Funding	£38,628	£33,396	£44,711	£40,882	£36,179

Table 6: General, Capital and Earmarked Reserves Forecasts

General Reserve	Forecast 23-24	Budget 24-25	MTFP 25-26	MTFP 26-27
Opening balance	£171,892	£217,431	£184,931	£181,931
Fund Grants	£0	-£37,500	£0	£0
Allocation to Capital Reserve	£0	£0	-£5,000	-£5,000
Estimated year end change	£36,028	£5,000	£2,000	£10,100
Unused Earmarked Reserves	£9,511	£0	£0	£0
Closing balance	£217,431	£184,931	£181,931	£187,031
As % of Net Revenue Expenditure	40%	31%	29%	29%

Capital Reserve	Forecast 23-24	Budget 24-25	MTFP 25-26	MTFP 26-27
Opening balance	£14,616	£19,910	£9,940	£897
23/24 – Civic equipment purchases	-£1,033	£0	£0	£0
23/24 – Civic capital R&M	-£3,800	£0	£0	£0
23/24 – Civic under stage	-£3,498	£0	£0	£0
23/24 - Replace main hall floor	-£825	£0	£0	£0
23/24 - Repair to stage flooring	-£177	£0	£0	£0
24/25 - Town Council IT equipment	£0	£9,970	£8,044	£2,492
24/25 - Civic capital development	£0	£10,000	£12,000	£5,000
Investment income at year end	£14,697	-£10,000	-£6,000	-£6,000
Allocation from General Reserve	£0	£0	-£5,000	-£5,000
Closing balance	£19,910	£9,940	£897	£4,405

Earmarked Reserves	Forecast 01/4/24	Budget 24-25	MTFP 25-26	MTFP 26-27	Comments
Environ. Working Grp	-£14	£0	£0	£0	FPG22/138 point 4 (13/12/22)
Town Ranger	£20,385	£2,500	£0	£0	Hold £2.5k for equipment
Recruitment fees	£2,500	£0	£0	£0	Return to General Reserves
Elections	£12,213	£12,213	£12,213	£12,213	Hold for a re-election
Legal fees	£2,000	£2,000	£2,000	£2,000	Approved for any asset trfr
Agency Fees	£140	£0	£0	£0	Return to General Reserves
New (proposals)	£0	£0	£0	£0	n/a
Defibrillator grants	£0	£2,000	£0	£0	from Town Ranger
Overtime	£0	£7,000	£0	£0	from Town Ranger
Town Clerk training	£0	£2,000	£0	£0	from Town Ranger
To General Reserve	£0	£9,511	£0	£0	from T-Ranger & Recruitment
Total EMR held:	£37,224	£37,224	£14,213	£14,213	n/a